



[Tuition Exchange Website](#)

**APPLICATION TO PARTICIPATE
IN THE TUITION EXCHANGE, INC. PROGRAM FOR 2027–2028
DEADLINE FOR RETURN: Friday, October 9, 2026**

EMPLOYEE INFORMATION

Employee's Name: _____
Ext.: _____ Email: _____
Home telephone Number: _____ Full-Time Date of Employment _____
Full-Time Years of Service as of September 1, 2027 _____
Have you received a Tuition Exchange, Inc. scholarship in the past? ☐ Yes ☐ No
If Yes, please indicate dates when scholarship was utilized _____

STUDENT INFORMATION

Student's Name: _____
Student's Social Security Number: _____ - _____ - _____ Date of Birth: _____
Relationship to Employee: _____
Student's Permanent Home Address: _____
Student's Home Telephone Number: _____
Student's Email Address: _____
Student's Current Status: ☐ High School ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior
(Please check all that apply) ☐ College/University
High School/College Currently Attending: _____

Eligible Pace University employees will be processing their own TEP applications through Tuition Exchange, Inc.'s EZ online application. After the October 9 submission deadline has passed, we will confirm the eligibility of each applicant and send each eligible applicant the EZ online application enrollment instructions *via email*.

Please return to:

**Benefits & Total Rewards Dept
Goldstein Academic Center
Pleasantville Campus
Fax: (914) 773-3003
Scan/Email: benefits@pace.edu**

Employee's Signature

Date