

Application Instructions

LL.M. candidates must have completed a first degree in law (J.D., LL.B. or the equivalent) by the time of their enrollment in the program.

Candidates are evaluated primarily on the strength of their academic record. If a candidate has prior work experience, for example in a law firm, company, NGO or other organization, the Committee will also consider this in its evaluation. Environmental law candidates are also evaluated for a demonstrated commitment to pursuing a career in the environmental field.

The Graduate Admissions Committee may interview candidates by video-conference/Zoom.

To be considered for admission to any of the graduate programs at Pace Law School, please submit the following:

1. A completed online application using the LSAC system.
2. Official transcripts from all undergraduate and graduate institutions attended. Transcripts need to be in English or enclose a certified English Translation.
3. A personal statement. Please discuss your professional goals and ambitions, and your reasons for applying to a graduate program at Pace Law School. You may include a description of your work experience, extracurricular or volunteer activities. You may also anticipate any questions the Graduate Admissions Committee may have while reviewing your application. The personal statement must be entirely your own work, written in English, and 500 words or less.
4. Two letters of recommendation. These should be from someone who knows you well and can comment on your academic or professional work and preparation for a graduate law program. Potential sources include current or former law professors, employers, supervisors, colleagues or business partners. The letters need to be dated and signed by the recommender at least six months before the application is sent/submitted.
5. A legal writing sample. Please send us a short sample (3 to 4 pages) of your best legal writing. This could be a law school research paper, a legal brief or memorandum of law. It must be entirely your own work and written originally in English.
6. A complete resume or curriculum vitae. This should contain a summary of your academic and professional experience, with a chronological list of jobs held and duties performed.
7. Proof of English proficiency. The Graduate Admissions Committee accepts TOEFL scores of at least 100, IELTS scores of at least 6.5, or 115 on the Duolingo English Test. Candidates whose native language is not English, but who have completed university degrees in which English was the language of instruction, may apply for a waiver of the English proficiency requirement by submitted a letter from their institution confirming that English was the language of instruction. Only Bachelor, Graduate and Post Graduate degrees are considered for the waiver.
8. Applicants to the SJD program must submit a thesis proposal explaining the subject they intend to research while at Haub Law. They should have also completed an LLM in environmental law, either at Pace Law School or another institution, by the time of enrollment in the SJD program.
9. You may use AI tools to brainstorm ideas, check grammar, or get feedback on how to improve your writing. However, submitting a personal statement or writing sample that was written fully or in part by an AI tool as your own work is not allowed and will be considered plagiarism. All submitted work must be your own original writing and reflect your authentic voice and experiences. Please review our AI Policy: <https://www.pace.edu/sites/default/files/2025-10/law-ai-policy.pdf>

Application Deadlines:

- For International Students - Priority Deadline is March 1, 2027, Final Deadline is June 1, 2027 by 11:59 p.m. (Eastern Time)
- For Domestic Students - Priority Deadline is May 1, 2027, Final Deadline is July 15, 2027 by 11:59 p.m. (Eastern Time)

We strongly encourage applicants to apply by the priority deadline. Early application enhances your chances for scholarship and Environmental Law Graduate fellowship consideration and allows ample time to complete visa processing and other enrollment requirements.

Please contact the Graduate Programs Office if you have any questions about the LLM or SJD programs at Pace Law School. You may e-mail us at llm@law.pace.edu, or contact us by telephone (+1) (914) 422-4282.

Program

Application for Degree Program:

- ☐ LLM Comparative Legal Studies (International Business)
☐ LLM Comparative Legal Studies (US Legal Practice)
☐ LLM Environmental Law
☐ SJD Environmental Law

Are you applying for full or part time?

- ☐ Full Time
☐ Part Time

Where did you learn about Pace Law School?

- ☐ Brochure or flyer
☐ Campus visit
☐ Internet Search
☐ LLM or graduate school fair
☐ Pace Law School website
☐ Recommendation by a third party

Biographical

Prefix _____

First name _____

Middle name _____

Last name _____

Suffix _____

Previous (other) name _____

Preferred or chosen first name _____

Date of birth _____

Place of birth: City _____

Place of birth: Country _____

Place of birth: State/Province _____

Gender _____

LSAC account number _____

Citizenship Information

Are you a citizen or permanent resident of the U.S.?

☐ Yes

☐ No

Will you need F1 Visa?

☐ Yes

☐ No

If you do not require F1 Visa, what is your current visa status?

What is your Country of Citizenship?

Contact Information

Current Address

Street address - Line 1

Street address - Line 2

City

Country

Zip/postal code

Current mailing address good until

Permanent Address

Street address - Line 1

Contact Information continued

Street address - Line 2

City

Country

Zip/postal code

Permanent mailing address good until

Other Contact Information

Primary e-mail address

Mobile phone number

Can the school send text messages to your mobile phone?

☐ Yes

☐ No

Standardized Testing

TOEFL

Test Date

Test Score

_____	_____
_____	_____
_____	_____

IELTS

Test Date

Test Score

_____	_____
_____	_____
_____	_____

Please review five statements below and select the statement which describes your English language proficiency.

____ My native language is English and my legal education at the university level was conducted in English in an English-speaking country.

____ Within the period of five years prior to the date of this application, I have been a full-time student for at least one year in a university legal academic program conducted entirely in English in one of the following countries: the United States, the United Kingdom, Ireland, Australia, New Zealand, Canada (English medium universities) or South Africa (English medium universities).

____ My native language is not English, but my legal education at the university level was conducted entirely in English in one of the following countries: India, Pakistan, the Philippines, Hong Kong or Singapore, and I have attached a statement from an official at my university verifying that English was the medium of instruction.

____ I have taken or will take the TOEFL and have arranged to have my scores sent through the LSAC LLM Credential Assembly Service.

____ I have taken or will take the IELTS and have arranged to have an official IELTS score report sent through the LSAC LLM Credential Assembly Service

Education

List ALL educational institutions attended.

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Education continued

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

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GPA _____ Date degree granted _____

Rank _____

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

Bar Admission

List the states and/or countries, dates of admittance, and the current status (active/inactive) to practice law.

Country _____ Date of Admittance _____

State or Province _____ Current Status ☐ Active ☐ Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status ☐ Active ☐ Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status ☐ Active ☐ Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status ☐ Active ☐ Inactive

If you are not a member of the bar in any state/country, when do you plan to sit for a bar examination and in which state/country?

Planned bar exam date _____

Country _____

State or Province _____

If you are not qualified to practice law, have you completed all of the academic (university level) legal education requirements necessary to take the bar examination?

☐ Yes

☐ No

Additional Information

List publications and lectures:

Additional Information continued

List professional or academic activities:

List volunteer service:

Would you wish to be consider for a merit based Scholarship?

Merit based Scholarships are awarded on the basis of academic and professional merit.

☐ Yes

☐ No

If you wish to be consider for a merit based scholarship briefly describe why.

Character and Fitness

If your answer to any of the Character and Fitness questions is "yes," explain fully on a supplemental sheet. For those candidates pursuing the bar exam, note that in addition to a bar examination, there are character, fitness and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for relevant agencies are available through the National Conference of Bar Examiners.

Has your high school, college or university, graduate or professional school course been interrupted for one or more terms for any reason?

☐ Yes

☐ No

Character and Fitness continued

Have you ever been placed on academic and/or disciplinary probation for actions arising from allegations of academic dishonesty, plagiarism, cheating, etc., during your high school, college, university, graduate or professional school course work?

☐ Yes

☐ No

Have you ever been suspended or required to withdraw from any academic program for scholastic or other reasons?

☐ Yes

☐ No

Are there any disciplinary charges pending against you?

☐ Yes

☐ No

Have you, at any age, unless specifically excluded below, been charged with, indicted for, tried for, convicted of, or pleaded guilty to, any felony or misdemeanor or the violation of any law? In your response to this question, disclose any matter in which you were adjudicated a youthful offender or received an equivalent adjudication in another jurisdiction.

Do NOT report:

- (a) any matter in which you were adjudicated a juvenile delinquent in Family Court or other noncriminal proceeding;
- (b) any citation, ticket or arrest that did not result in criminal charges or an indictment, trial, conviction or guilty plea;
- (c) vehicle and traffic matters that occurred more than 10 years before the filing of this application, EXCEPT alcohol or drug related traffic violations, which must be reported in all cases, irrespective of when they occurred;
- (d) parking violations.

If your answer is yes, in your description of the facts and circumstances please include the name and locality of court charge or charges, disposition thereof and underlying facts including relevant dates.

☐ Yes

☐ No

If you have ever served on full-time military active duty, was your discharge under conditions other than honorable?

☐ Yes

☐ No

Application Statement

By submitting this application electronically, I understand that if I am admitted to the Law School and register as a student, the School will retain this application and all supporting materials and may make them available to state bar character committees, and I consent to such disclosure. I certify that the information provided by me in this application is true and complete. From time of application through enrollment, I shall promptly advise the Law School Office of Graduate Admissions in writing of any change in any of the facts indicated in this application. I understand that matriculation and attendance at any other law school (from time of application through enrollment) would render any offer of admission from Elisabeth Haub School of Law at Pace University void. I understand that falsification of this application and supporting materials will be grounds for its denial, or if I am accepted, for dismissal from the Law School. I further agree and authorize Pace to publish, for public relations purposes, any photographs in which I appear. I understand that my admission to Pace is a privilege and not a right and I agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations, and procedures set forth in the current bulletins, catalogs, online, and other publications and notices of Pace University and as they may be amended and further subject to the right of the authorities of Pace to require my withdrawal for scholastic, disciplinary or other reasons, under circumstances deemed sufficient by them.

I certify that I am a law school graduate.

By submitting this form the applicant agrees to all the statements and terms described above.

____ I agree to this statement.

Law School Interest

What prompted you to apply to this law school?

Internet

- ____ ABA
- ____ Law School
- ____ LSAC
- ____ Other

Faculty/Alumni/Professional

- ____ Admissions recruiter
- ____ Alumni
- ____ Faculty/acquaintance
- ____ Law school faculty member
- ____ Legal professional
- ____ Prelaw advisor
- ____ Relative
- ____ University/college faculty member

Publications

- ____ Law school publication
- ____ LSAC Official Guide to ABA Law Schools
- ____ Other advertisement
- ____ Princeton Review
- ____ US News & World Report

Recruiting Events

- ____ Campus event
- ____ Current student
- ____ International forum
- ____ Law school direct mail/e-mail
- ____ Law school fair
- ____ LSAC Forum

Law School Interest continued

If you attended any events mentioned in the Recruiting Events section, please list them below:

Have you previously applied to this law school?

☐ Yes

☐ No

If you applied previously, what year was the application for? _____

Were you offered admission?

☐ Yes

☐ No

Are you applying, or have you applied, to other law schools? If so, please list them.

Are you applying to any other LLM schools?

☐ Yes

☐ No