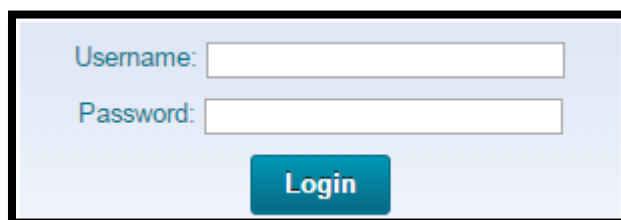# ACADEMIC TECHNOLGIES (ITS)

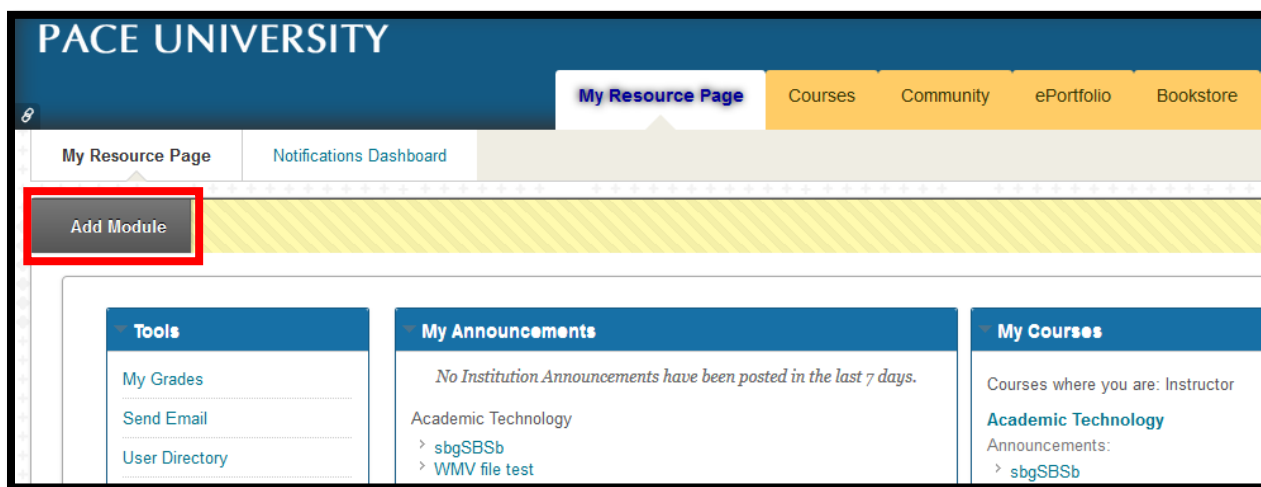## TUTORIAL

SETTING UP KALTURA FOR VIDEO

If you would like to use Kaltura, you must enable My Media on your Blackboard resource page.

1. Open a browser (e.g., Firefox, Internet Explorer) to https://blackboard.pace.edu/.

2. Enter your Pace credentials and **click "Login".**

Username: [   ]
Password: [   ]

Login

3. Click the, **"Add Module" button**.

PACE UNIVERSITY

| My Resource Page | Courses | Community | ePortfolio | Bookstore |

My Resource Page   Notifications Dashboard

Add Module

Tools	**My Announcements**	**My Courses**
My Grades	*No Institution Announcements have been posted in the last 7 days.*	Courses where you are: Instructor
Send Email	Academic Technology	**Academic Technology**
User Directory	› sbgSBSb	Announcements:
	› WMV file test	› sbgSBSb

4. Scroll down until you find **"My Media."** Click **"Add"** next to **"My Media."**

5. When you go back to **"My Resource Page"** you will see a box called **"My Media."** You can drag and drop this box so that it appears anywhere on your page. This section allows you to add new videos, add videos to the Media Gallery, edit the title of videos, create clips, and delete videos.

Last Updated:
June 4, 2015

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Page **2** of **3**

My Notes:

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Page **3** of **3**

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