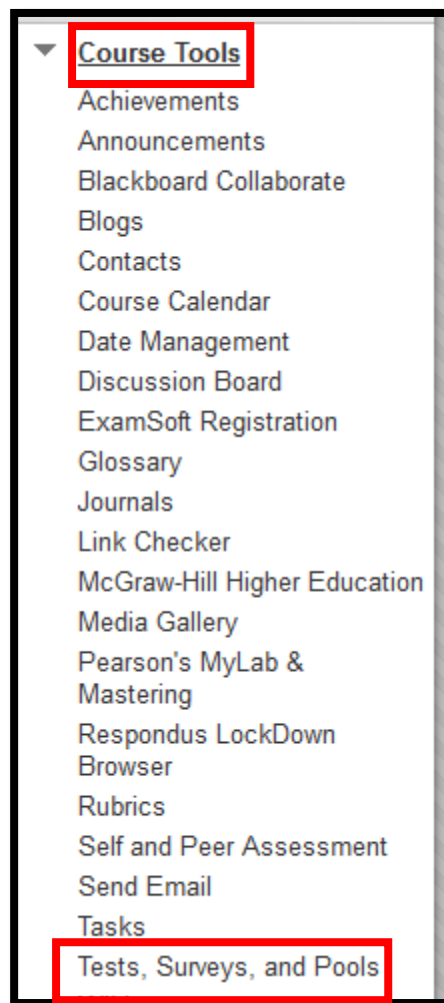


TUTORIAL

Exporting Test Pools from Blackboard & Importing into ExamSoft

Follow this tutorial to export test pools from Blackboard and import into ExamSoft.

1. Log into Blackboard and export the test pool ExamSoft and open the assessment in question. To do this, click **Course Tools**, then **Tests, Surveys, and Pools**, and then **Pools**. Select the Pool that you would like to export and click **Export**. This file will export as a .ZIP file.



TUTORIAL

Home > Assessments

Assessments ⓘ

Create New Assessment

Search Folders... x # ⚙

- EXAMS 0 ⚙
- Archive 0 ⚙
- Program A | College A 4 ⚙
- Program B | College B 1 ⚙

Refresh Tree

Filter: My Most Recently Revised Assessments

Previous 1 Next

Assessment	Type	Course	Status
Day of the week test	Exam / 🖨	-	Posted
Financial Accounting and Reporting	Exam / 🖨	-	Draft
Mock Exam	Exam / 🖨	-	Draft
Copy of Financial Ch 1-3 Test	Exam / 🖨	-	Posted
Financial Ch 1-3 Test	Exam / 🖨	-	Posted

- Double-click the .ZIP file to open it and unzip the file. Go to the ExamSoft Importing interface on the portal and use the RTF method. Select to browse for a file, and find the folder that that you just extracted from your .zip file.
- Open the folder, and find the LARGEST .dat file. This is important. Not the first file in the list, but the LARGEST file. Choose that one to upload.

☐	Name	Date modified	Type	Size
	csfiles	8/6/2015 9:53 AM	File folder	
	ppg	8/6/2015 9:53 AM	File folder	
	.bb-package-info	7/23/2015 12:50 PM	BB-PACKAGE-INF...	3 KB
	.bb-package-sig	7/23/2015 12:50 PM	BB-PACKAGE-SIG ...	1 KB
	imsmanifest.xml	7/23/2015 12:50 PM	XML Document	2 KB
	res00001.dat	7/23/2015 12:50 PM	DAT File	1 KB
	res00002.dat	7/23/2015 12:50 PM	DAT File	118 KB
	res00003.dat	7/23/2015 12:50 PM	DAT File	1 KB
	res00004.dat	7/23/2015 12:50 PM	DAT File	1 KB
	res00005.dat	7/23/2015 12:50 PM	DAT File	1 KB
	res00006.dat	7/23/2015 12:50 PM	DAT File	1 KB

- Select the checkbox to import with HTML & choose the first QTI filter from the list of filters.

TUTORIAL

Import Questions

Tab Delimited Import

Please convert your Excel file into a tab delimited (*.txt) file before importing.
[Formatting Instructions](#) * [Sample File](#)

Folder:

File:  No file selected.

Import with HTML tags ☐

Import all questions as draft ☐

RTF Import

In MS Word®, Select 'Save as' and select Rich Text Format (*.rtf).
[Formatting Instructions](#) * [Sample File](#)

Folder:

File:  res00001.dat

Import with HTML tags ☒

Import all questions as draft ☒

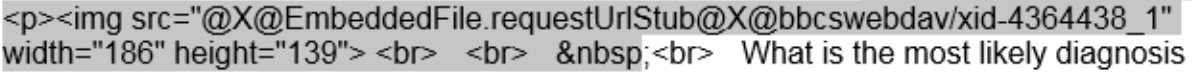
Select Appropriate Files For Import (Optional) 

QTI - Include Fill in the Blank (XML, DAT files) 

- Click **Next** and continue the importing process.
- The system will then process the file and return with info about whether there are any incompatibilities (text, formatting).
- If there are no errors, the pool will have uploaded successfully.
- If errors are returned, you can download the file and remove the incompatible HTML tags from the questions that came back with errors.

1)

 34-year-old woman has a history of easy facial flushing since her teen years. Her face has been persistently redder in the past 5 years and she is bothered by this. She acknowledges that her mom has similar redness in her face and that she is from northern European heritage. In the last 6 months, since her daughter was born, she has developed many "pimples." Physical examination reveals papules, pustules and telangiectasias. No comedones are seen. She knows that the sun makes it worse but finds that many sunscreens are irritating to her skin. (see image).

 What is the most likely diagnosis and best treatment for this patient?

a. acne- topical retin A plus oral antibiotics

*b. rosacea- topical metronidazole cream and derm referral

c. seborrheic dermatitis- topical antifungal plus steroid cream BID

d. sarcoidosis- chest xray and rheumatology referral

- After you have removed the questions with errors, save and upload the document as an .RTF file with no filters.

TUTORIAL

Import Questions ⓘ

Tab Delimited Import

Please convert your Excel file into a tab delimited (*.txt) file before importing.
[Formatting Instructions](#) * [Sample File](#)

Folder:

File: ⓘ res000021438881098608_WSConvertedFile.rtf

Import with HTML tags ☒

Import all questions as draft ☒

RTF Import

In MS Word®, Select 'Save as' and select Rich Text Format (*.rtf).
[Formatting Instructions](#) * [Sample File](#)

Folder:

File: ⓘ res000021438881098608_WSConvertedFile.rtf

Import with HTML tags ☒

Import all questions as draft ☒

Select Appropriate Filter For Import (Optional) ⓘ

-Select the Filter-

My Notes: