

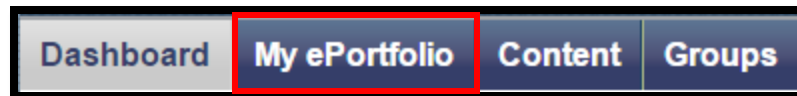
## TUTORIAL

# CREATE AN EPORTFOLIO PAGE

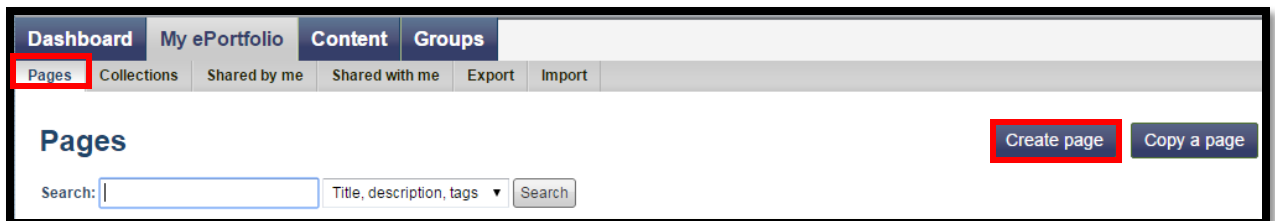
This tutorial will show you how to **create a new page**.

<http://www.help.pace.edu> PLV: 914 773 3338 NYC: 212 346 1583

1. After you login, click on the **My ePortfolio** tab in the blue navigation bar.

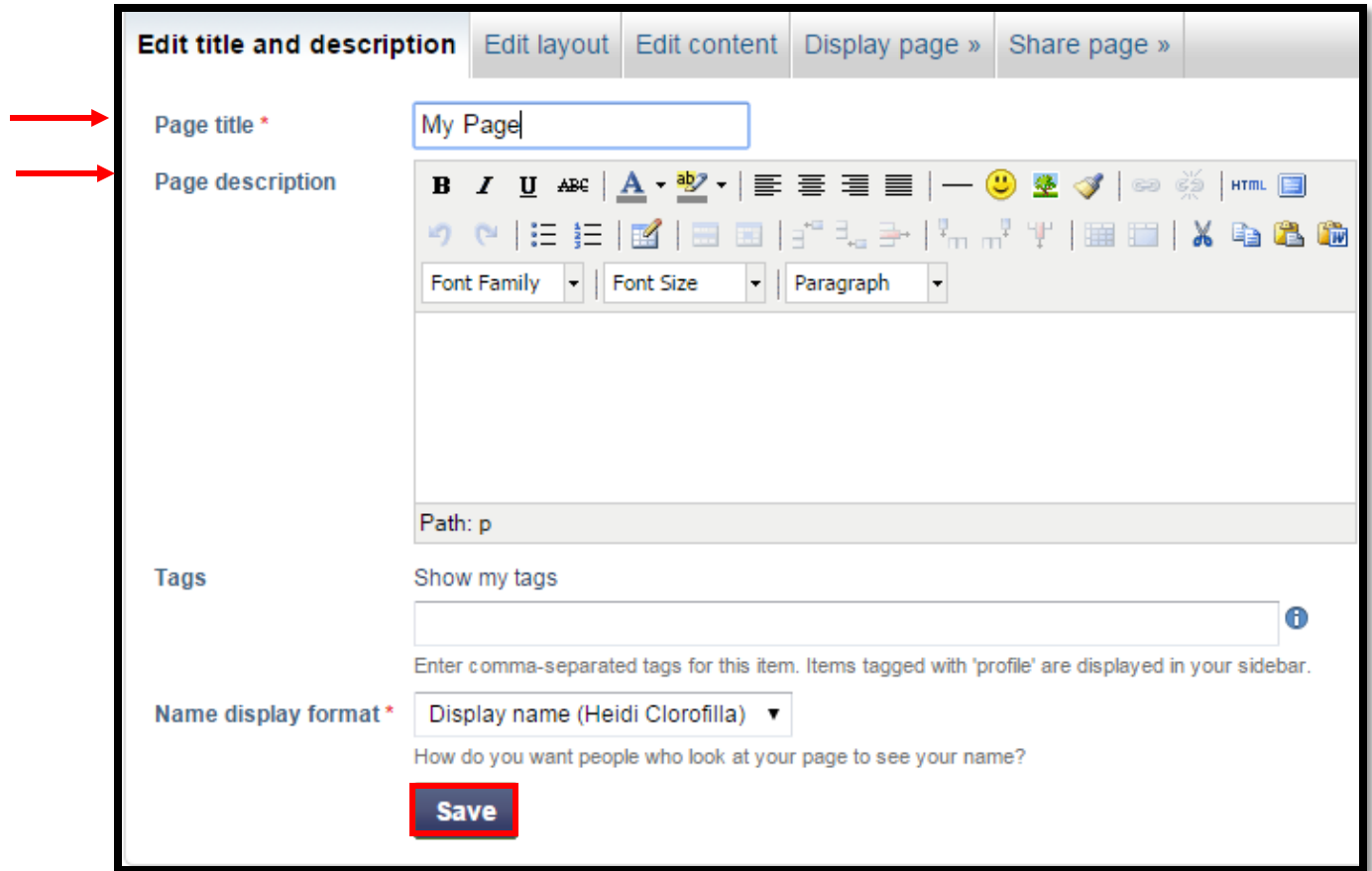


2. Click **Pages**, then click **Create Page**.

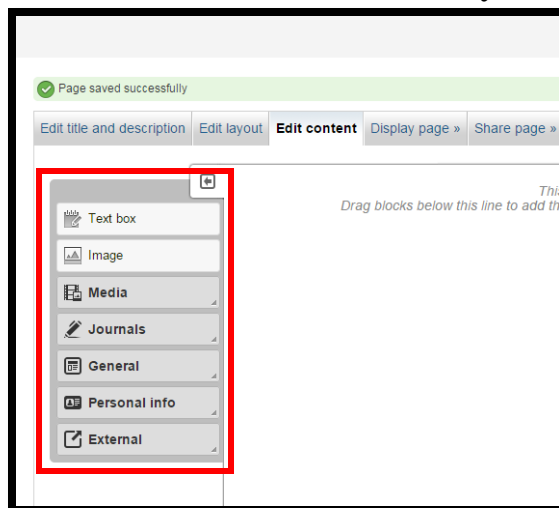


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3. Add a title and a description of the page you have created, then click **save**.



4. Now that your page has been successfully created, you can begin adding content to your page by using the content boxes. For a detailed summary of each of item you can add to your page, please see the tutorial **Content Box Glossary**.



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**My Notes:**