

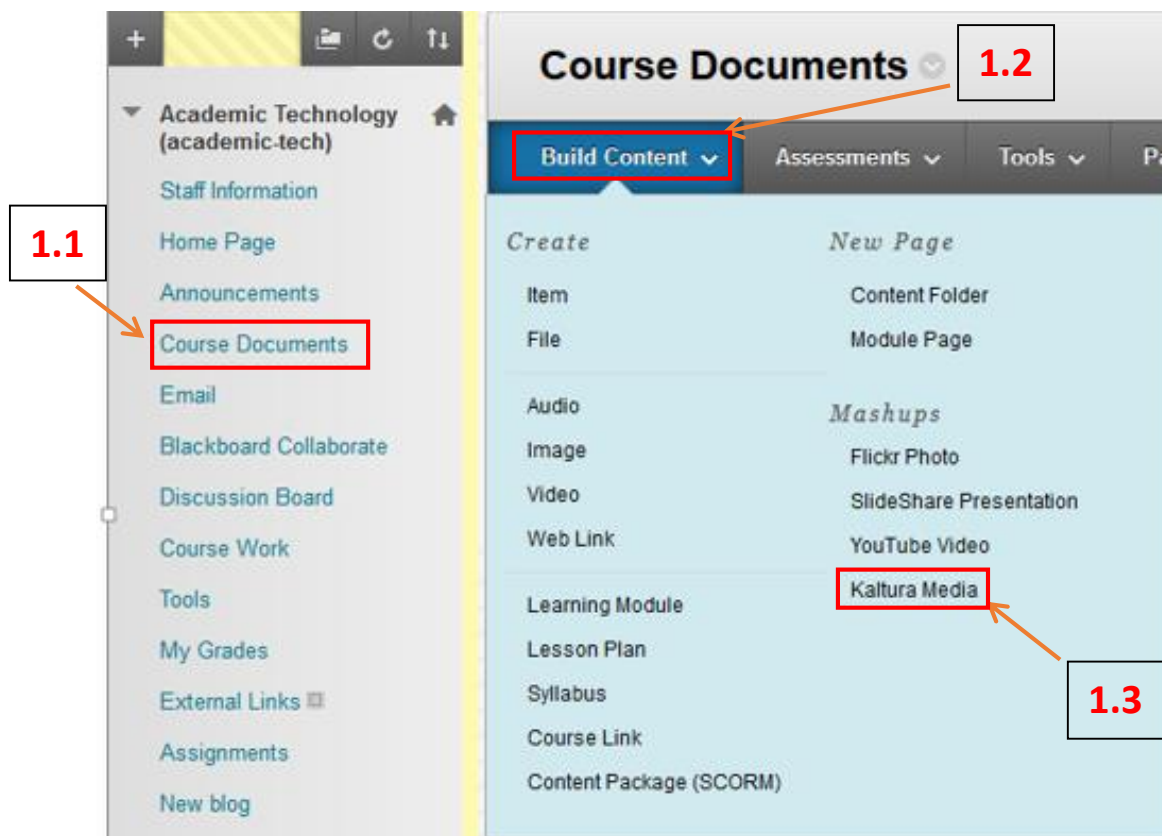
TUTORIAL

UPLOADING KALTURA VIDEOS
INTO BLACKBOARD COURSE
DOCUMENTS

In Blackboard, you can upload videos into Course Documents by following the steps below.

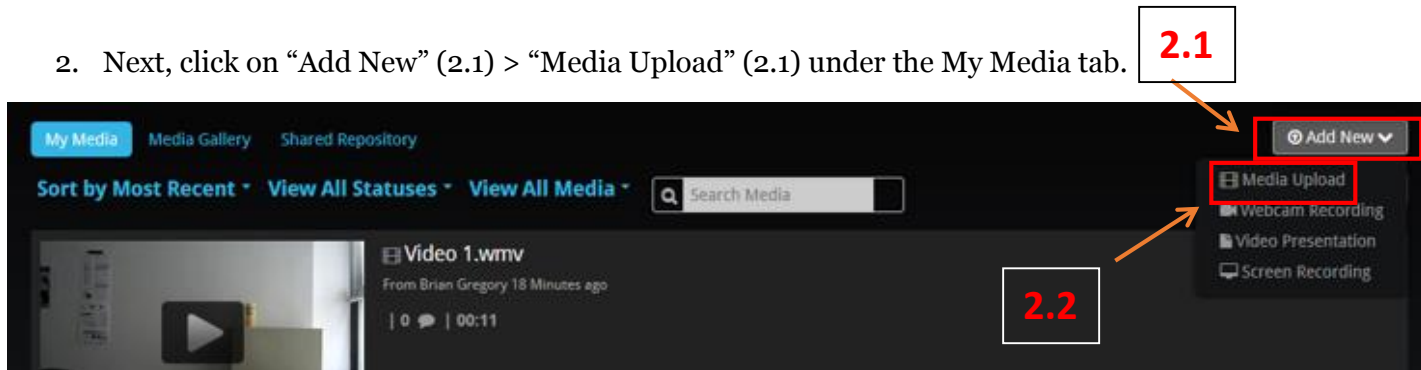
<http://www.help.pace.edu> PLV: 914 773 3338 NYC: 212 346 1583

1. Go into your course and click on Course Documents (1.1) > Build Content (1.2) > Kaltura Media (1.3).

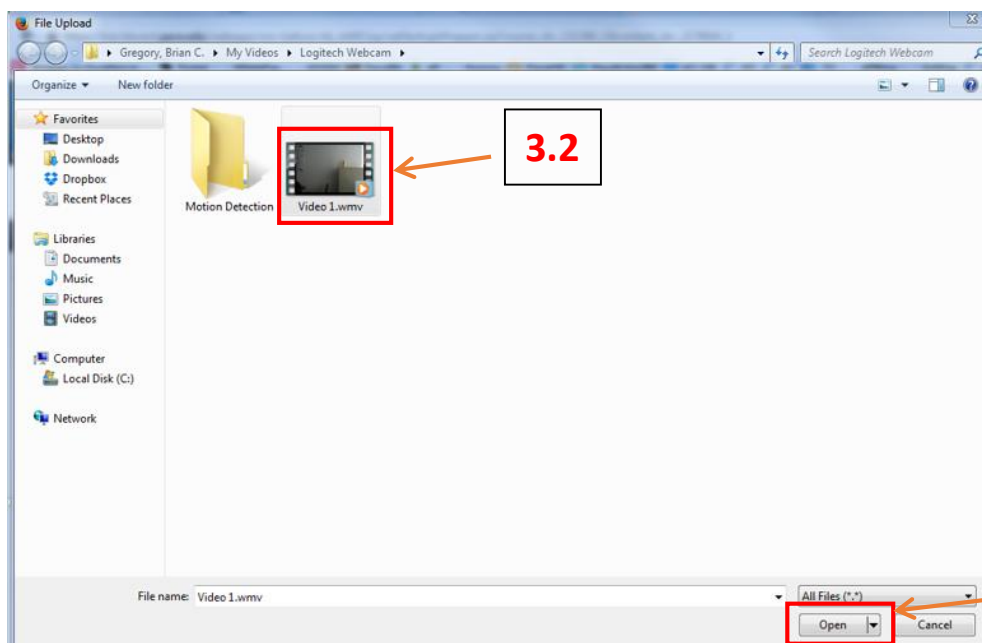
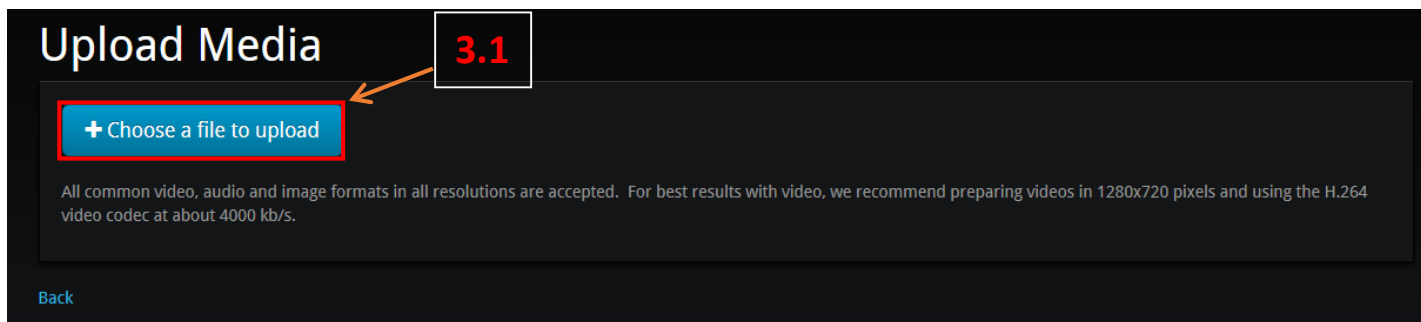


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- Next, click on “Add New” (2.1) > “Media Upload” (2.1) under the My Media tab.

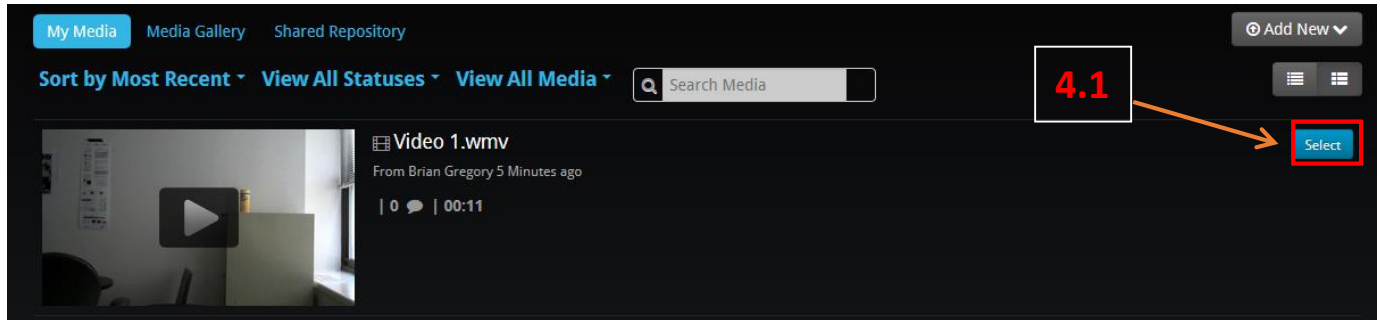


- Click on “+Choose a file to upload” (3.1), navigate to the file on your local drive (3.2), and click open (3.3).

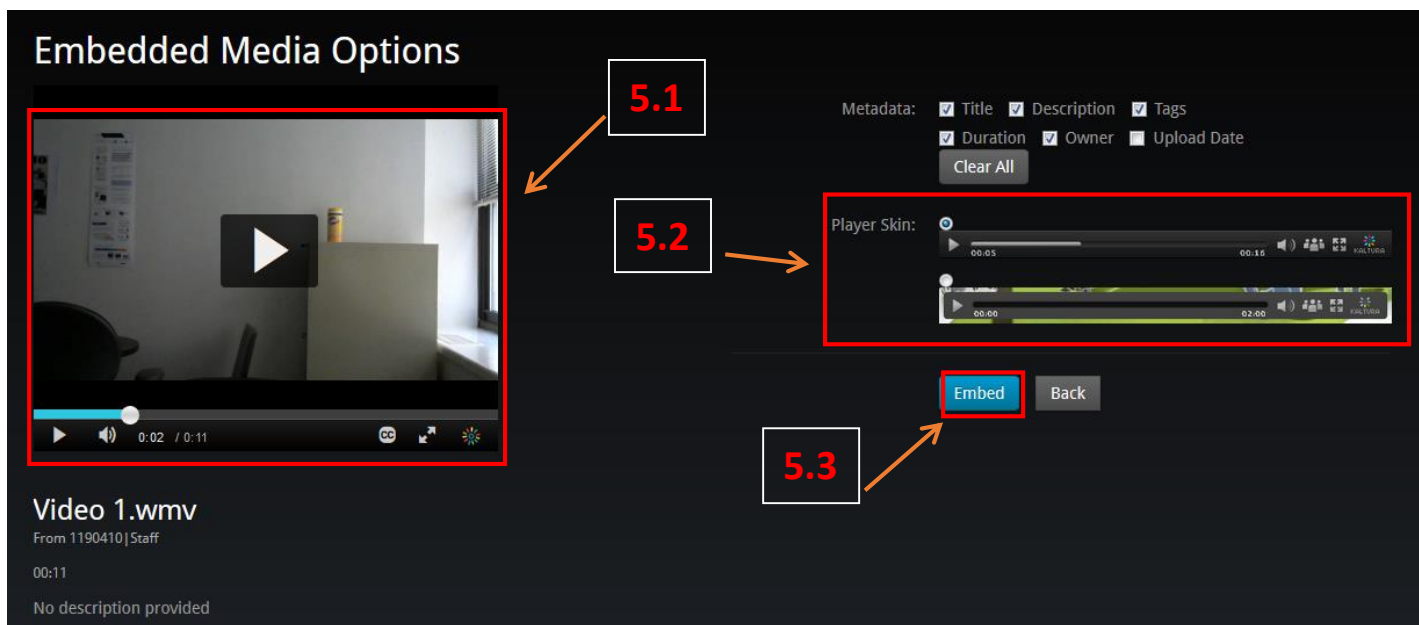


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- You will now see the video in your My Media Gallery, along with any other Media you have uploaded. Press Select (4.1) to choose the video.



- You can now preview (5.1) the video and choose one of the “player skins” (5.2). Then click “embed” (5.3).



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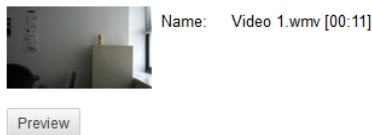
6. You will then be back at the “Create Mashup Item” where you can enter in a title (6.1) and description (6.2) for the video. You can also attach any files that you want (6.3). Be sure to click “yes” (6.4) next to “Permit Users to View the Content Item” so that students in the class can view it. Then click “Submit”.

✖ Title

Color of Name Black

6.1 ←

ADD KALTURA MEDIA CONTENT TO COURSE



6.2 ↙

Description

Rich text editor toolbar with options for Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, Link, Unlink, Insert Link, Insert Image, Insert Video, Insert Audio, Insert Table, Insert Form, Insert Code, HTML, CSS.

Path: p

In order to view the video, click on the video thumbnail. This will open a new screen and the video will begin playing.

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ATTACH OR LINK CONTENT

Files can be attached here. Click **Browse** to select the file to attach and specify a name for the link to this file.


Attach local file

6.3

Attached files

File Name

Link Title

 Educause - 2014 - Study of Students and IT.pdf

Educause - 2014 - St

OPTIONS

Permit Users to View the Content Item



Yes No

6.4

Track Number of Views

Yes No

Select Date and Time Restrictions

Display After  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Before  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

My Notes: