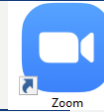


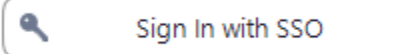
ZOOM ROOM STATION INSTRUCTIONS

Don't forget to
log out!

Click and Open the Zoom Application on the
classroom desktop.




Click on 'Sign In' and then



Make sure that the company domain is: 'pace.zoom.us'

Sign in with your Pace Portal account.

Starting your meeting via pace.zoom.us


- Open a browser and go to 'pace.zoom.us'
- Click on  and sign in with your Pace Portal credentials.
- After logging in, click on the '**Meetings**' tab and start your meeting.
- Once your Zoom Meeting has launched, click on **Participants** then click on the 'invite' option.
- Click on the **Zoom Rooms** tab and invite your desired room.

How to start your class meeting?

Option 1

Option 2

Starting your meeting via Classes

- Open a browser and go to 'classes.pace.edu'
- Login with your Pace credentials.
- After logging in, select your course.
- In your course, click on  on the Navigation Bar.
- Click on 'Zoom' and then click on 'Start' for your desired meeting.
- Once the Zoom Meeting has launched, click on **Participants** then click on the 'invite' option.
- Click on the **Zoom Rooms** tab and invite your desired room.

