How to Set Up Exchange E-Mail on an Android Device

Introduction

Pace Students, Faculty, and Staff can set up their Exchange email account on their Android device using Exchange ActiveSync.

Setting Up ActiveSync on an Android Device

- Launch the Email App

The Set up account screen displays

- Select Corporate
- Type your full **Pace email address** and **Password**
- Click **OK** when prompted on the Email
- Click **Continue**
• Type `pace\your username` in the Domain\Username field
• Type your `Pace Password`
• Type `email.pace.edu` in the Exchange server field
• Click SIGN IN

Your Pace Exchange email account is now connected.