

TUITION DEPOSIT

To reserve your space in the class and secure your scholarship and financial aid, you must submit a nonrefundable \$100 tuition deposit* by **May 1, 2019**, or 10 days after receipt of your letter of admission, whichever is later.

You may submit your deposit and complete the form online at www.pace.edu/gradaccepted or submit the form on the reverse side and return it with your tuition deposit to the campus of your choice.

*Tuition deposits are refundable if the University receives a written request before May 1, 2019.

HOUSING DEPOSIT

If you wish to live in University housing, you are required to submit a deposit and application by the dates detailed below.

Deadlines: Incoming first-year and transfer students whose applications and deposits are submitted by May 1 are guaranteed on-campus housing. Students who apply after **May 1** will only be placed in housing on a space-available basis. To secure your space, please submit the \$500 housing deposit and Assignment Application for consideration by **May 1, 2019**. Students will receive a confirmation via e-mail by **June 1**.

Students accepted after May 1 should submit the \$500 housing deposit[†] and Assignment Application for consideration within 10 days after your acceptance (again, housing will only be guaranteed after May 1 on a space-available basis). Students will receive confirmation of their housing status (whether guaranteed housing or placed on a waitlist for housing) within two weeks after the date the application was received.

Note: If you do not receive an email confirmation of receipt of your application within three weeks after submitting it, please call the Office of Housing and Residential Life on the campus to which you applied. The **New York City Campus number is (212) 346-1295** and the **Westchester Campus number is (914) 597-8777**.

Deposits: Note that of the \$500 deposit[†], \$400 is a nonrefundable charge applied toward your first semester fees, and the \$100 serves as a security deposit. The \$100 security deposit will be refunded at the end of the final semester in residence if there are no damages sustained to the residence facilities.

Room Placement: Room placement for the Westchester (Pleasantville) Campus will be released on or around June 30 for the fall semester. Room placement for the New York City Campus will be released on or around July 15. Students may be housed in double, triple, or quad-style rooms, depending on availability.

We encourage you to place your housing deposit early. Housing assignments are determined by deposit date. The sooner the housing deposit is placed, the more likely a student is to receive their housing preferences. Students who deposit later have a greater chance of being assigned to a triple room. Students who apply after May 1 are subject to being placed on a waiting list.

[†]If you cancel your housing by May 1, you will receive a 100% refund of your \$100 security deposit and \$400 prepayment. After May 1, only the \$100 damage deposit will be refunded. If you apply for housing after May 1 and subsequently cancel housing, please be aware that you will only be refunded the \$100 damage deposit.

TUITION/HOUSING DEPOSIT FORM

■ Due May 1, 2019

Form Submission: Please submit this form online at www.pace.edu/gradaccepted for faster processing (our preference is online submission). You may submit this application via mail using the enclosed envelope to the campus of your choice. **Students are asked NOT to submit multiple applications.**

■ **New York City Campus**

Office of Graduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598

■ **Westchester Campus**

Office of Graduate Admission
Pace University
The Vineyard
861 Bedford Road
Pleasantville, NY 10570-2799

You can also complete this form online at www.pace.edu/gradaccepted. Please print clearly in black or blue ink.

Indicate the campus to which you were admitted: **New York City** **Westchester** (Pleasantville)

All Students: Enclosed is the nonrefundable tuition deposit of \$100.

Housing Students: Enclosed is the \$400 nonrefundable prepayment and \$100 security deposit (\$500 total).

Male Female Self-identify: _____ Date of Birth _____ Student ID Number U _____

Last Name _____ First Name _____ Middle Initial _____

Home or Permanent Address _____

Mailing Address (if different from home or permanent address) _____

Email _____ I will enter the University in the fall 2019 semester as a

Telephone _____ First-year student Transfer Major _____

Cell Phone _____

EMERGENCY CONTACT INFORMATION:

Name _____

Relationship _____

Telephone _____

Business _____

Credit Card Authorization for Prepayment and/or Deposit

Card Holder's Name _____

Card Holder's Cell Phone Number _____

Visa American Express MasterCard Discover

Card Number _____ Expiration Date _____

Total Charge Amount _____

I authorize Pace University to charge the above credit card number for tuition deposit cost.

Signature _____