

HOUSING DEPOSIT

If you wish to live in University housing, you are required to submit a \$500 housing deposit and Assignment Application for consideration by **December 15, 2017**, or 10 days after acceptance. Note that of the \$500 deposit, \$400 is a nonrefundable charge applied toward your first semester fees, and \$100 serves as a security deposit. The \$100 security deposit will be refunded at the end of the final semester in residence if there are no damages sustained to the residence facilities.

Students who submit housing applications and deposits will receive confirmation within two weeks from the date the application was received. If you do not receive an email confirmation of receipt of your application within three weeks after submitting it, please call the Office of Housing and Residential Life on the campus to which you applied. The New York City Campus number is **(212) 346-1295** and the Westchester Campus is **(914) 597-8777**.

Room placement for the spring semester begins in December and continues through the opening of the residence halls. Residence halls on the New York City and Westchester campuses will open January 21, 2018. By December 16, 2017, students should expect to hear if they will be guaranteed housing (or placed on a waiting list). Students should expect to hear about their specific room placement no earlier than January 9, 2018.

You may submit your deposit and complete the form online at www.pace.edu/accepted (this method is preferred and encouraged) or submit the form on the reverse side and return it with your deposit using the enclosed envelope to the campus of your choice.

■ New York City Campus

Office of Undergraduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598

■ Westchester Campus

Office of Undergraduate Admission
Pace University
861 Bedford Road
Pleasantville, NY 10570-2799

For more information, visit www.pace.edu/accepted.

Housing Assignment Application

■ Due December 15, 2017

You can complete this form online at www.pace.edu/accepted (this method is preferred and encouraged) or return this application with the \$400 nonrefundable prepayment and \$100 security deposit for official processing by December 15, or 10 days after acceptance. If you are accepted after December 15, please return this application, prepayment, and deposit within 10 days. Resident information is to be filled out by the student only. Please print clearly in black or blue ink. Please note: repayment DOES NOT guarantee placement. Assignment information will be mailed to the home address and emailed to the personal email account indicated by the student or the student's Pace email account once it is activated. Please do not include that information on this form.

☐ Male ☐ Female Date of Birth _____ Student ID Number U _____

Last Name _____ First Name _____ Middle Initial _____

Home or Permanent Address _____ Mailing Address (if different from home or permanent address) _____

Email _____ Telephone _____

Cell Phone _____

EMERGENCY CONTACT INFORMATION:

Name _____ Relationship _____

Telephone _____ Work Place _____

HOUSING PREFERENCES (write the appropriate letter on the line provided):

_____ Will Be Living in Residence Hall	A. Spring 2018
_____ Campus on Which You Wish to Live	A. New York City B. Westchester
_____ Class Credits	A. First-Year (0–31) B. Sophomore (32–63) C. Junior (64–96) D. Senior (97+)
_____ Student Status	A. First-Year B. New Transfer C. English Language Institute Student D. Returning Student (previously lived on campus)
_____ Study Habits	A. With Music/TV B. Without Music/TV
_____ Smoking	A. Smoker B. Nonsmoker
_____ Organizational Traits	A. Neat/Tidy B. Messy/Sloppy C. Mixture of A and B
_____ Preferred Bed Time	A. Before 10:00 p.m. B. Before Midnight C. After Midnight

MAJOR _____

Credit Card Authorization for Prepayment and/or Deposit

Card Holder's Name _____

Card Holder's Cell Phone Number _____

☐ Visa ☐ American Express ☐ MasterCard ☐ Discover

Card Number _____ Expiration Date _____

Total Charge Amount _____

I authorize Pace University to charge the above credit card number for housing cost.

Signature _____

Office Use Only

Date Rec'd _____ Check # _____ Amount \$ _____

Building _____ Area _____ Room # _____

Ext. _____ Rate _____ HD-Entry _____

Notes _____

