

TUITION DEPOSIT

To reserve your space in the class and secure your scholarship and financial aid, you must submit a nonrefundable \$100 tuition deposit* by **December 15, 2018**, or 10 days after receipt of your letter of admission, whichever is later.

You may submit your deposit and complete the form online at www.pace.edu/accepted or submit the form on the reverse side and return it with your tuition deposit to the campus of your choice.

*Tuition deposits are refundable if the University receives a written request before December 15, 2018.

HOUSING DEPOSIT

If you wish to live in University housing, you are required to submit a \$500 housing deposit and Assignment Application for consideration by **December 15, 2018**, or 10 days after acceptance. Note that of the \$500 deposit[†], \$400 is a nonrefundable charge applied toward your first semester fees, and \$100 serves as a security deposit. The \$100 security deposit will be refunded at the end of the final semester in residence if there are no damages sustained to the residence facilities.

Students who submit housing applications and deposits will receive confirmation within two weeks from the date the application was received. If you do not receive an email confirmation of receipt of your application within three weeks after submitting it, please call the Office of Housing and Residential Life on the campus to which you applied. The New York City Campus number is **(212) 346-1295** and the Westchester Campus number is **(914) 597-8777**.

Room Placement: Room placement for the spring semester begins in December and continues through the opening of the residence halls. Residence halls on the New York City and Westchester campuses will open January 28, 2019. By December 17, 2018, students should expect to hear if they will be guaranteed housing (or placed on a waiting list). Students should expect to hear about their specific room placement no earlier than January 14, 2019.

Note: If you do not receive an email confirmation of receipt of your application within three weeks after submitting it, please call the Office of Housing and Residential Life on the campus to which you applied.

[†] If you cancel your housing by December 15, you will receive a 100% refund of your \$100 security deposit and \$400 prepayment. After December 15, only the \$100 damage deposit will be refunded. If you apply for housing after December 15, and subsequently cancel housing, please be aware that you will only be refunded the \$100 damage deposit.

TUITION/HOUSING DEPOSIT FORM

■ Due December 15, 2018

Form Submission: Please submit this form online at www.pace.edu/accepted for faster processing (our preference is online submission).

You may submit this application via mail using the enclosed envelope to the campus of your choice.

Students are asked NOT to submit multiple applications.

■ **New York City Campus**

Office of Undergraduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598

■ **Westchester Campus**

Office of Undergraduate Admission
Pace University
861 Bedford Road
Pleasantville, NY 10570-2799

Please print clearly in black or blue ink.

Indicate the campus to which you were admitted: ☐ New York City ☐ Westchester (Pleasantville)

☐ All Students: Enclosed is the nonrefundable tuition deposit of \$100.

☐ Housing Students: Enclosed is the \$400 nonrefundable prepayment and \$100 security deposit (\$500 total).

☐ Male ☐ Female ☐ Self-identify: _____ Date of Birth _____ Student ID Number U _____

Last Name _____ First Name _____ Middle Initial _____

Home or Permanent Address _____

Mailing Address (if different from home or permanent address) _____

Email _____

Telephone _____

Cell Phone _____

EMERGENCY CONTACT INFORMATION:

Name _____

Relationship _____

Telephone _____

Business _____

I will enter the University in the spring 2018 semester as a

☐ First-year student ☐ Transfer Major _____

Credit Card Authorization for Prepayment and/or Deposit

Card Holder's Name _____

Card Holder's Cell Phone Number _____

☐ Visa ☐ American Express ☐ MasterCard ☐ Discover

Card Number _____ Expiration Date _____

Total Charge Amount _____

I authorize Pace University to charge the above credit card number for tuition deposit cost.

Signature _____