

UNDERGRADUATE APPLICATION

Spring/Fall 2019

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Robust scholarships and financial aid

Two strategic New York locations

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UNIVERSITY

New York City • Westchester



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CAMPUS VISITS AND OPEN HOUSES

The best way to learn more about a college is to experience it first-hand.

Find out more at www.pace.edu/explore.

Daily Campus Tours

Monday–Friday at 11:00 a.m. and 3:00 p.m., and most Saturdays at 11:00 a.m.

Fall Open Houses

New York City Campus
Saturday, October 6, at 10:00 a.m.

Westchester Campus
Sunday, October 14, at 10:00 a.m.

IMPORTANT DATES TO REMEMBER

It is best to apply early so that every consideration may be given to your application.
New students may begin their studies in September or January.

Spring 2019 Admission

Application Deadline	December 1, 2018
Admission Decision Notification	Rolling after December 1, 2018
Deposit Deadline for Tuition and Housing for Admitted Students.....	January 1, 2019

Fall 2019 Admission and Financial Aid

	Early Decision*	Early Action 1	Early Action 2	Performing Arts [†]	Regular Decision
Application Deadline	November 1, 2018	November 1, 2018	December 1, 2018	January 2, 2019	February 15, 2019
Admission Decision Notification	December 1, 2018	December 1, 2018	January 1, 2019	Rolling after January 1, 2019	Rolling after January 1, 2019
Deposit Deadline for Tuition and Housing for Admitted Students	February 15, 2019	May 1, 2019	May 1, 2019	May 1, 2019	May 1, 2019

FAFSA Deadlines

First Day to File	October 1, 2018
Priority Deadline (for maximum aid/scholarship consideration)	November 15, 2018

* Performing Arts applicants with the exception of Commercial Dance students cannot apply under the Early Decision plan.

† Deadline for submission of admission application. Audition is also required. See Performing Arts website at www.pace.edu/performingarts for audition requirements.

All documents submitted in support of an application for admission are the property of Pace University and will not be returned.

APPLICATION PROCEDURES

Congratulations on your decision to apply to Pace University. Below you will find information regarding our undergraduate admission process. If you have any questions, please feel free to contact an admission counselor at one of the offices listed on page 21.

INSTRUCTIONS FOR FIRST-YEAR STUDENTS AND TRANSFER APPLICANTS

Mail all required documents in the enclosed envelope to: **Pace University**
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799

Required Documents for First-Year Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. An official high school transcript (with first semester senior grades, if available) or High School Equivalency (HSE)/GED diploma and test scores.
3. Official SAT or ACT scores. To request SAT/ACT scores, use the codes on page 3. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. Applicants who have been out of school for two or more years are not required to submit test scores. Submission of SAT/ACT scores is optional for applicants to the associate program in General Arts and Sciences.
4. Two letters of recommendation from a teacher or counselor who knows you well and can attest to your academic potential and personal characteristics. Please use the forms at the back of this booklet.
5. A written essay/personal statement, approximately 250–650 words in length. You may write on a subject of your choice or on one of the following subjects:
 - a. Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
 - b. The lessons we take from failure can be fundamental to later success. Recount an incident or time when you experienced failure. How did it affect you, and what did you learn from the experience?
 - c. Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?
 - d. Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma—anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
 - e. Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to adulthood within your culture, community, or family.

Required Documents for Transfer Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. Official college transcripts from all post-secondary schools previously attended.
 - a. Please note: Pace University participates in several electronic transcripts networks: Credentials, Parchment Exchange, National Student Clearing House, and eSCRIP-SAFE. Whenever possible, Pace prefers to receive transcripts electronically. Confirm with the prior institution to determine if they participate in any of these networks. If a send-to-email address is required, please use undergradadmission@pace.edu.
3. Applicants who have completed fewer than 32 credits at the point of application must also submit the following:
 - a. An official, final high school transcript or GED diploma and test scores.
 - b. Official SAT or ACT scores. To request SAT/ACT scores, use the codes on page 3. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. Applicants who have been out of school for two or more years are not required to submit test scores. Submission of SAT/ACT scores is optional for applicants to the associate program in General Arts and Sciences.
4. For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit www.pace.edu/transfer/nursing.

Test/Form Codes	New York City Code	Westchester Code
ACT	2852	2855
FAFSA	2791	2792

Test/Form Codes	New York City Code	Westchester Code
SAT	2635	2685
TOEFL	2635	2685

International applicants should consult page 5 for requirements.

Applicants for the Carl and Lily Pforzheimer Community Service Scholarship must submit the following (in addition to the All Applicants list above):

- A separate essay or list of activities discussing/listing participation and leadership roles in a community service activity.



SCHOOL OF PERFORMING ARTS (NYC CAMPUS AND FALL ENTRY ONLY)

The application deadline is January 2 for first-year and transfer students. The Early Decision deadline is November 1 and is only open to Commercial Dance applicants who audition in the summer or early fall.

A competitive performing arts program is thriving at the NYC Campus, fueled by the BFA and BA in Acting; the BFA in Acting for Film, Television, Voice-overs, and Commercials; the BFA in Commercial Dance; the BA in Directing; the BFA in Musical Theater; the BA in Stage Management; and the BFA in Production and Design for Stage and Screen.

To be considered for a performing arts major, first-year and transfer students must:

1. Apply for admission by January 2 and upload your portfolio media by February 1, 2019.
Admission to Pace University is separate from admission as a performing arts major.*
2. Students who receive a callback from the pre-screen(s) must attend an audition and/or interview in order to be considered for admission to the School of Performing Arts. Students will be notified on or close to March 31 regarding audition and/or interview results, provided the student has been admitted based on academic review by the Office of Undergraduate Admission. Visit the School of Performing Arts website at www.pace.edu/performingarts for more details.
3. BFA in Commercial Dance applicants applying Early Decision must apply for admission by November 1 and, if eligible, schedule the callback audition or interview by November 1. Admission to Pace University is separate from admission as a performing arts major. BFA in Commercial Dance applicants who are not accepted academically to Pace under Early Decision and/or do not receive a callback will be reviewed, without bias, as a part of our Regular Decision process and released from the binding Early Decision Agreement. BFA in Commercial Dance Early Decision applicants will be notified on or close to December 1 regarding audition results, provided that the student has been admitted based on academic review by the Office of Undergraduate Admission.

* All auditions and interviews are by callback only. Please go to www.pace.edu/performingarts to read our audition guidelines.

APPLYING ELECTRONICALLY

Apply online at www.pace.edu/apply.

To complete the online application process, a credit card is required to pay the application fee.

We also accept the Common Application available at www.commonapp.org.

You can check the status of your application two weeks after your submission by visiting applicantportal.pace.edu.

Submission of SAT/ACT scores is optional for applicants to the associate degree program in General Arts and Sciences. Exclusions: Applicants to the Honors College, nursing, performing arts, and college-bound student athletes.

BS IN NURSING PROGRAM (WESTCHESTER CAMPUS ONLY)

The four-year BS in Nursing program is offered only on the Westchester Campus. The priority application deadline for first-year and transfer applicants is February 15, 2019. Admission to the program is competitive and is offered for the fall semester.

For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit www.pace.edu/transfer/nursing.

PFORZHEIMER HONORS COLLEGE

The Pforzheimer Honors College is a community of high-achieving undergraduate scholars studying under the distinguished faculty of a great university. The Honors College is open to all majors within the University. Entering first-year and transfer students who meet eligibility criteria will be invited to join the Honors College upon review of a completed application for admission.

CHALLENGE TO ACHIEVEMENT AT PACE (CAP) (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The CAP program is a one-year program designed to help first-year students meet the academic demands of a college education and is geared toward applicants whose potential is not fully reflected in their academic profile. Entering first-year students must first apply to the University and then be invited to join by the CAP Admission Committee.

COLLEGE COURSEWORK COMPLETED IN HIGH SCHOOL

Applicants who completed AP, IB, or other college-level coursework while attending high school may be eligible for transfer credit. For evaluation of credits, forward official college transcripts and/or test score reports to the Undergraduate Admission Office. In general, an AP score of 4 or better is awarded credit at Pace. The Computer Science Department grants credit for a score of 3 or better. For a full list of Pace's AP test score requirements, visit www.pace.edu/AP.

DEFERRED ADMISSION

In some cases, an accepted student may defer his or her enrollment for one or two semesters, provided the request is approved by the Director of Admission. (A student who is not granted a deferral or attends another college prior to enrolling at Pace must file a new application for admission.)

Requests for deferred admission should be made in writing to the Office of Undergraduate Admission. A student who is granted approval to defer his or her admission will be **reconsidered for academic scholarship, housing, and financial aid prior to enrolling at Pace University**.

Students who are approved for a deferral will be notified in writing by the Director of Admission.



INTERNATIONAL APPLICANTS

In addition to the application procedures on page 2, all international applicants should follow the procedures listed below in order to complete the Pace University application process.

1. Submit all official transcripts, diplomas, and leaving examination scores from secondary schools and postsecondary institutions. Transcripts are considered official only if they are sent directly to Pace University from the educational institution of origin or a.) sent from any NACES accredited translation evaluator (Preferred)—www.naces.org, b.) the student's Ministry of Education, c.) a US consular officer, or d.) an EducationUSA advisor—www.educationusa.state.gov. **Photocopies, facsimiles, and notarized copies of academic records are not considered official.** Academic records issued in a language other than English are required to be translated and attested to by the institution of origin or a Pace-approved translation agency accredited through NACES (www.naces.org).
2. In order to have transfer credits evaluated, transfer applicants must submit course descriptions and degree requirements in English from each postsecondary school attended.
3. Students who graduated from high school in a country where English is not the official language and for whom English is not their first language must submit scores from the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS), or the Pearson Exam (PTE) that are no more than two years old. In general, the following is sufficient to demonstrate the required proficiency in English for admission directly into Pace University programs.
 - A TOEFL score of 550 (paper-based version), 213 (computer-based version), or 80 (Internet-based version)
 - An IELTS score of 6.5
 - Pearson (PTE) score of 54

OR

- Proof of citizenship and secondary school graduation from a country where English is the official language, e.g., Australia, Canada, New Zealand, the British Virgin Islands, Jamaica, the United Kingdom, Ireland, Antigua, St. Lucia, Bahamas, Barbados, Trinidad/Tobago, Dominica, Grenada, Grand Cayman, Guyana, Belize, Anguilla, Montserrat, Turks and Caicos Islands, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Antigua, and Barbuda.
- Although not mandatory, international students may submit an SAT/ACT score in lieu of a TOEFL/IELTS score.
- IB students may submit English A1/A2 or B1/B2 results with a score of 4 or better. Students with Higher Level (HL) courses will be awarded college credit as well.
- AP English exam with a score of 4 or better.
- A college level English composition course from an accredited institution in the US with a grade of C or better.
- Successful completion of the Pre-Undergraduate program through Pace's English Language Institute.

The Admission Committee may require additional testing if materials submitted as part of an application raise concerns about an applicant's ability to read, write, or speak English sufficiently to meet the demands of an intended program of study. In such a case, or if a TOEFL or an IELTS score is below the stated guidelines, admission will be conditional upon successful completion of Pace Pathways/Bridge–Pre-Undergraduate program or a similar program approved by Pace University. Official test scores should be sent directly to the Pace University Application Processing Center.

The TOEFL code for Pace University Westchester Campus in Pleasantville is 2685 and 2635 for New York City Campus.

All accepted students are required to take University placement exams prior to registration. Students may be restricted to intensive English coursework through Pace Pathways for at least one semester, which may extend the length of time and cost of completing a degree.

I-20 PROCESS

To receive a Form I-20 from Pace University for obtaining a student (F-1) visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for at least one year of study in the United States. For instructions on obtaining a Form I-20 from Pace University, please visit www.pace.edu/i20.

An INTERNATIONAL STUDENT is defined as any student studying at Pace University who is neither a US citizen nor a US permanent resident.

Note: In order to complete the process for the Form I-20, students must submit a permanent home address outside the United States in the "Permanent Address" section of the application.

All requirements are subject to change at any time.

UNDERGRADUATE MAJORS (four-year degrees)

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL	MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Accounting	ACC	BBA	1 2	LUB	Environmental Studies	EVS	BA	1 2	DYS
Forensic Accounting	FOR	BBA	1 2	LUB	Film and Screen Studies	FSS	BA	1	DYS
Internal Auditing	IAU	BBA	1 2	LUB	Finance	FIN	BBA	1 2	LUB
Accounting—Public ^{§§} (combined degree program)	CPG	BBA/MBA	1 2	LUB	Forensic Science	FS	BS	1	DYS
Accounting—Public/Financial Management (combined degree program) ^{§§}	CPF	BBA/MS	1 2	LUB	General Business [#]	GB	BBA	1 2	LUB
Accounting—Public/Taxation (combined degree program) ^{§§}	PTX	BBA/MS	1 2	LUB	Global Asia Studies	GLB	BA	1	DYS
Accounting—Public Accounting CPA Prep ^{††} (five-year program)	CPA	BBA	1 2	LUB	Global Studies	GPS	BA	2	DYS
Acting*	ATG	BFA	1	DYS	Health Science	HSC	BS	1 2	CHP
Acting*	BATG	BA	1	DYS	History	HIS	BA	1 2	DYS
Acting for Film, Television, Voice-overs and Commercials*	FTV	BFA	1	DYS	Information Systems—Business	BIS	BBA	1 2	LUB
American Studies	AMS	BA	1	DYS	Information Systems— Computer Science	IS	BS	1 2	SCS
Applied Psychology and Human Relations	PHR	BA	1 2	DYS	Information Technology	CIT	BS	1 2	SCS
Art	ART	BA	1	DYS	International Management	IM	BBA	1 2	LUB
Art**	ARTS	BFA	1	DYS	Journalism, Digital	DJN	BS	2	DYS
Art History	AH	BA	1	DYS	Language, Culture, and World Trade	LWT	BA	1	DYS
Arts and Science (Undecided)	DYS	BS/BA	1 2	DYS	Latin American Studies	LAS	BA	1	DYS
Biochemistry	BCH	BS	1 2	DYS	Latina/o Studies	LOS	BA	1	DYS
Biological Psychology	BPY	BA	2	DYS	Liberal Studies [#]	LS	BA	1 2	DYS
Biology	BIO	BS/BA	1 2	DYS	Management	MGT	BBA	1 2	LUB
Biology Pre-professional [†]					Arts and Entertainment Management	AET	BBA	1	LUB
Occupational Therapy	OT	BS	1 2	DYS	Business Management	BM	BBA	1 2	LUB
Optometry	OPT	BS	1 2	DYS	Entrepreneurship	ENT	BBA	1 2	LUB
Podiatry	POD	BS	1 2	DYS	Health Care Management	HCA	BBA	1 2	LUB
Business (Undecided)	BUS	BBA	1 2	LUB	Hospitality and Tourism Management	HTL	BBA	1 2	LUB
Business Analytics	BA	BBA	1	LUB	Human Resources Management	HRM	BBA	1 2	LUB
Business Economics	BE	BS	1 2	DYS	Marketing	MAR	BBA	1 2	LUB
Chemistry	CHE	BS	1 2	DYS	Advertising and Integrated Marketing Communications	AMC	BBA	1 2	LUB
Chemistry Pre-Professional: Chemical Engineering [‡]	CCE	BS	1 2	DYS	Global Marketing Management	GMM	BBA	1 2	LUB
Cinema and Filmmaking, Digital	DCF	BS	2	DYS	Sports Marketing	SMR	BBA	1 2	LUB
Commercial Dance*	CDN	BFA	1	DYS	Mathematics	MAT	BA/BS	1 2	DYS
Communication Studies	COS	BA	1	DYS	Modern Languages and Cultures	MLC	BA	1	DYS
Communications	COM	BA	2	DYS	Musical Theater*	MTR	BFA	1	DYS
Computer Science	CS	BS/BA	1 2	SCS	Nursing (four-year program)	RN4	BS	2	CHP
Criminal Justice	CRJ	BS	1 2	DYS	Peace and Justice Studies	PJS	BA	1	DYS
Directing*	DIR	BA	1	DYS	Personality and Social Psychology	PSP	BA	2	DYS
Economics	ECO	BA	1 2	DYS	Philosophy and Religious Studies	PRS	BA	1 2	DYS
Education, Adolescent [§]					Political Science	POL	BA	1 2	DYS
Biology	AEBI	BS	1 2	SOE	Production and Design for Stage and Screen*	PDS	BFA	1	DYS
Chemistry	AECH	BS	1 2	SOE	Professional Computer Studies ^{††}	PCS	BS	1 2	SCS
English	AEEN	BS	1 2	SOE	Professional Studies [#]	PST	BS	1 2	DYS
History/Social Studies	AESS	BS	1 2	SOE	Psychology	PSY	BA	1 2	DYS
Mathematics	AEMA	BS	1 2	SOE	Public Relations	PR	BS	2	DYS
Spanish	AESP	BS	1	SOE	Sociology-Anthropology	SAN	BA	1	DYS
Education, Childhood ^Δ	CED	BS	1 2	SOE	Spanish	SPA	BA	1	DYS
Education (Undecided)	EDU	BS	1 2	SOE	Speech-Language Pathology and Audiology	CSD	BA	1	CHP
Education, Childhood and Early Childhood	CECE	BS	1 2	SOE	Teaching Students with Speech and Language Disabilities	TLD	BA	1	CHP
Education, Early Childhood	ECE	BS	1 2	SOE	Stage Management*	SMT	BA	1	DYS
English	ENG	BA	2	DYS	Women's and Gender Studies	WGS	BA	1	DYS
English and Communications	ECM	BA	2	DYS					
English Language and Literature	ELT	BA	1	DYS					
Environmental Science	ENV	BS	1 2	DYS					

* Auditions required.

** Portfolio required.

† Allied health programs are offered in conjunction with: Columbia University, New York State College of Optometry, and New York College of Podiatric Medicine.

‡ A 3/2 program in conjunction with Manhattan College and Rensselaer Polytechnic Institute.

§ Program requires students to choose a concentration in the subject they choose to teach.

Transfer and adult student only.

†† Offered online.

‡‡ All programs are CPA qualifying and registered with the New York State Education Department as meeting the 150-credit hour requirements for CPA licensure.

Δ Program requires student to choose a concentration with Dyson College of Arts and Sciences in Art, Biology, Chemistry, English, History, and Mathematics.

§§ Students may apply directly to the undergraduate combined degree program as a freshman, but must maintain the academic standing required for admission to the graduate portion of the program in their junior year.

1= New York City Campus

CHP= College of Health Professions

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science and Information Systems

2= Westchester Campus

LAW= Elisabeth Haub School of Law

LUB= Lubin School of Business

SOE= School of Education

ADDITIONAL PROGRAMS

Associate and combined degree programs have separate admission and enrollment requirements. Please contact the Office of Undergraduate Admission for more details. Students who wish to enroll in a combined degree program usually do so in their junior or senior year at Pace and are required to meet a minimum GPA.

ASSOCIATE PROGRAM (two-year degree) UNDERGRADUATE MAJORS

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Applied Information Technology	AIT	AS	2	SCS
General Arts and Sciences	GAS	AA	1 2	DYS (SAT/ACT optional)

1= New York City Campus

2= Westchester Campus

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science
and Information Systems

Majors effective July 2018

Combined Degree Programs

If your major is a:

You can do a combined degree with the:

BS in Adolescent Education*	MSEd in Educational Technology Specialist MSEd in Literacy Specialist MSEd in Special Education
BA in Applied Psychology and Human Relations	MS in Mental Health Counseling
BA in Biology	Juris Doctor, JD MST in Adolescent Education
BS in Biology	MS in Environmental Science
BS in Childhood Education	MSEd in Educational Technology Specialist MSEd in Literacy Specialist MSEd in Special Education
BA in Communications	MA in Media and Communication Arts Juris Doctor, JD
BS in Criminal Justice	Juris Doctor, JD
BA in Economics	Master of Public Administration
BA in English	MST in Adolescent Education MS in Publishing Juris Doctor, JD
BA in Environmental Policy	Juris Doctor, JD
BA in Environmental Studies	Master of Public Administration Juris Doctor, JD
BA in History	MST in Adolescent Education Master of Public Administration Juris Doctor, JD
BA in Mathematics	MST in Adolescent Education

If your major is a:

You can do a combined degree with the:

BA in Philosophy and Religious Studies	Juris Doctor, JD
BA in Political Science	Master of Public Administration Juris Doctor, JD
BA in Psychology	MA in Psychology MS in Mental Health Counseling
BBA in Public Accounting†	MBA in Public Accounting† MS in Financial Management† MS in Taxation†



All combined degrees are five-year programs with the exception of the combined degree Juris Doctor, JD, programs, which are six years.

* BA in Adolescent Education students must choose a concentration in Biology, Chemistry, English, History/Social Sciences, or Mathematics.

† All Combined Degree Programs in Public Accounting are registered with the New York State Education Department as meeting the 150-credit hour education requirements for CPA licensure.

We are excited that you are taking the next step in applying to Pace!

Pace University believes the college experience should be about more than what you learn in the classroom—it's also about campus activities, internship programs, and the opportunity to grow as an individual. With two strategic campus locations, exceptional academics, and robust scholarships and financial aid, a Pace professional education prepares you for the real world. The opportunities and experience students get during their time at Pace gives them a unique chance to define what greatness means to them and the education to achieve it.

If you would like to apply online, please visit www.pace.edu/apply.

We encourage you to visit one or both of our campuses. To schedule a visit, go to www.pace.edu/explore.

If you have any questions, please contact our **Office of Undergraduate Admission**
New York City Campus: (212) 346-1323 • **Westchester Campus:** (914) 773-3746



Undergraduate Application for Admission

Complete and return the application along with the \$50 nonrefundable application fee.
Please print neatly using blue or black ink.



PERSONAL INFORMATION

☐ Mr. ☐ Ms. ☐ Mx. Last Name

Middle Name Jr., III, etc.

Home Phone Number

First Name

Date of Birth (MM/DD/YYYY)

Mailing Address Apt. #

Address 2

City State Zip/Postal Code

Country

Permanent Address (if different from mailing address—mandatory for international students) Apt. #

Address 2

City State Zip/Postal Code

Country

Email Address

Social Security Number* Gender ☐ Male ☐ Female Self-identify: _____

If any records will be under another name(s), please indicate additional information.

***You MUST provide your Social Security number (SSN) if you intend to apply for Financial Aid. Your SSN will not be used for any other purpose.**

Citizenship:

Are you a US citizen? ☐ Yes ☐ No

Are you a US permanent resident? ☐ Yes ☐ No

Do you currently reside in the United States? ☐ Yes ☐ No

Country of Birth

Country of Citizenship

If you are not a US citizen or permanent resident, you must complete the following:

If accepted for admission to Pace University, will you need a Certificate of Eligibility (I-20) for a student visa? ☐ Yes ☐ No

If yes, where should we mail your I-20? ☐ Mailing Address ☐ Permanent Address

If no, please indicate what visa you currently hold:

Visa type Expiration Date

A. Are you currently on a student (F-1) visa at another school? ☐ Yes ☐ No

B. If yes, name the school listed on your visa:

Ethnicity (optional) Are you Hispanic/Latino? ☐ Yes, Hispanic or Latino (including Spain) ☐ No If yes, please describe your background _____

If you answered No, or if you answered Yes and wish to describe yourself further, please check one or more from the list below.

☐ American Indian or Alaska Native (including all Original Peoples of the Americas) Are you enrolled in a Tribe? ☐ Yes ☐ No If yes, please enter Tribal Enrollment Number _____

☐ Asian (including Indian subcontinent and Philippines) ☐ Black or African American (including Africa and Caribbean)

☐ Native Hawaiian or Other Pacific Islander (Original Peoples) ☐ White (including Middle Eastern)

Is English your native language? ☐ Yes ☐ No Native language (if other than English) _____

ACADEMIC INFORMATION

I am applying as a:

☐ First-year ☐ Full-time ☐ Fall (September)

☐ Transfer ☐ Part-time ☐ Spring (January)

Degree: 20 _____ Year

Campus: ☐ New York City ☐ Westchester

Pace Major Code: _____ Please refer to the list of Undergraduate Majors on pages 6–7

I wish to be considered for:

☐ Early Decision (Nov. 1) ☐ Early Action 1 (Nov. 1) ☐ Early Action 2 (Dec. 1)

If you apply Early Decision you are required to submit the Early Decision form.

Are you a veteran? ☐ Yes ☐ No

If so, did you serve in Afghanistan and/or Iraq? ☐ Yes ☐ No

If yes, please send a copy of your DD-214 for scholarship consideration.

Are you a spouse of a veteran? ☐ Yes ☐ No

Are you a dependent of a veteran? ☐ Yes ☐ No

Have you previously applied to Pace University? ☐ Yes ☐ No

Campus: ☐ New York City ☐ Westchester

Have you previously attended Pace University? ☐ Yes ☐ No

Campus: ☐ New York City ☐ Westchester

If yes, when? (MM/YY)

If yes, when? (MM/YY)

I plan to apply for University housing: ☐ Yes—reside on-campus ☐ No—reside off-campus

This is for informational purposes only. It does not constitute an application for housing.

I plan to apply for financial aid: ☐ Yes ☐ No

In order to complete the FAFSA, you are required to provide your Social Security number at top of page.

The Carl and Lily Pforzheimer Foundation Endowed Scholarship Fund recognizes

outstanding community service. Do you wish to apply for this scholarship? ☐ Yes ☐ No

(To be considered for this scholarship, you must include an additional essay or a list of activities on community service in addition to your personal statement.)

List the high school you are currently attending or attended.

Name of high school																				CEEB Code*					Start Date (MM/YY)		End Date (MM/YY)		Diploma Received: <input type="radio"/> Yes <input type="radio"/> No	
City										State		Country										Date Received								

Expected date of graduation _____

**Every high school and college is assigned a CEEB Code. It can be found on your SAT score reports and through your guidance office.*

Students currently attending high school need to provide the following information:

<div></div>																				<div></div>										<div></div>									
Guidance Counselor's Name																				Guidance Counselor's Phone Number																			
<div></div>																																							
Guidance Counselor's Email Address																				Do you have a High School Equivalency Diploma (GED)?										<input type="radio"/> Yes <input type="radio"/> No									
Have you attended any other high schools?																				<input type="radio"/> Yes										<input type="radio"/> No									
																														Date Issued (MM/YY)									

Name of high school															CEEB Code*					Start Date (MM/YY)		End Date (MM/YY)									
City															State		Country														

How many colleges have you attended since graduating high school?

(If necessary, please continue on separate sheet of paper)

List the colleges you have attended or are currently attending: (Please list by date attended beginning with the most recent date.)

[illegible]

Have you taken or do you plan to take any of the following? ☐ Yes ☐ No

SAT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	ACT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
	Test 1 (MM/YY)	Test 2 (MM/YY)		Test 1 (MM/YY)	Test 2 (MM/YY)
TOEFL:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	IELTS:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
	Test 1 (MM/YY)	Test 2 (MM/YY)		Test 1 (MM/YY)	Test 2 (MM/YY)
PEARSON PPT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>			
	Test 1 (MM/YY)	Test 2 (MM/YY)			

You may submit an Activity Resume on a separate piece of paper.

Name of Activity	High School, College, or Community Activity	Years of Participation 9 10 11 12 College	Position Held and/or Honors Earned	Do you plan to continue at Pace?
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No

MANDATORY QUESTIONS:

Were you ever the subject of disciplinary action in secondary school or college? ☐ Yes ☐ No *If yes, please explain on a separate piece of paper (response required).*

Have you ever been convicted of or plead guilty to a misdemeanor or felony? ☐ Yes ☐ No *If yes, please explain on a separate piece of paper (response required).*

NOTE: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University. Pace reserves the right to request additional information.

ESSAY/PERSONAL STATEMENT

We require that you write an essay/personal statement of approximately 250–650 words, which will assist the Admissions Committee in reviewing your application. The personal statement you submit must consist solely of your own original work. You may write on a subject of your choice or one of the following topics:

a. Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.

b. The lessons we take from failure can be fundamental to later success. Recount an incident or time when you experienced failure. How did it affect you, and what did you learn from the experience?

c. Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?

d. Describe a problem you’ve solved or a problem you’d like to solve. It can be an intellectual challenge, a research query, an ethical dilemma—anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.

e. Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to adulthood within your culture, community, or family.

PARENT/GUARDIAN INFORMATION

Mother/Guardian Name

Mailing Address

Apt. #

City

State

Zip Code

Email Address

Father/Guardian Name

Mailing Address

Apt. #

City

State

Zip Code

Email Address

Did your parents graduate from Pace University?

☐ Yes ☐ No

If yes, please provide the following information:

Name

Relationship

Do any of your relatives currently attend Pace University?

☐ Yes ☐ No

If yes, please provide the following information:

Name

Relationship

Is one or both parents, spouse, or significant other a faculty or staff member at Pace?

☐ Yes ☐ No

If yes, please provide the following information:

Name

Relationship

☐ New York City Campus
☐ Westchester Campus

Department

RECOMMENDATIONS

Recommender first name

Recommender last name

Organization

Position/Title

Email address

Recommender first name

Recommender last name

Organization

Position/Title

Email address

SIGNATURES

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know that the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant's Signature

Date

Parent's or Guardian's Signature

Date

If the applicant is under 18 years of age, the application must be signed by the applicant's parent or guardian.

Please mail your completed application to:

Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799

2019–2020 Financial Affidavit for Undergraduate International Students



Office of Undergraduate Admission

One Pace Plaza
New York, NY 10038 USA
Phone: 1 (212) 346-1323
Fax: 1 (212) 346-1040
Email: intladm@pace.edu

861 Bedford Road
Pleasantville, NY 10570 USA
Phone: 1 (914) 773-3746
Fax: 1 (914) 773-3851
Email: intladm@pace.edu

This Financial Affidavit for International Students is for use by Pace University international students who require a Certificate of Eligibility for a student visa. The completed affidavit **must be** submitted with a letter from a bank indicating the availability of sufficient funds in US dollars for one year of study.

Applicants are advised to obtain a second set of bank documents for use by the embassy issuing your student visa.

If financial support will be provided by one or more sponsors, please note that each sponsor must submit a separate Sponsor Affidavit of Support and bank documentation verifying the availability of funds. The Sponsor Affidavit of Support is on the reverse side of this page and may be reproduced.

I certify that I have _____ US dollars available to me for the following expenses of my undergraduate education at Pace University.

I have indicated the source of my financial support below and have attached original bank documentation in US dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English Language course-work, additional cost will ensue.

PACE UNIVERSITY UNDERGRADUATE STUDY Estimated Expenses for the 2019–2020 Academic Year

	US Dollars	Source of Support (self, sponsor, scholarship)
Estimated Tuition (24–36 credits)	\$44,000	_____
Standard Fees †	\$1,700	_____
Health and Accident Insurance (12 months)	\$1,400	_____
Books and Supplies	\$800	_____
Personal Expenses	\$1,600	_____
Room and Board	\$19,500	_____
Total:	\$69,000	
Pace Scholarship (subtracted from total)	–	
Total Expenses after Scholarship:		

Student Signature _____ Month/Day/Year _____ Print Name _____

Print Current Address _____

Print Permanent Foreign Address _____

Telephone Number _____ Fax Number _____ Email Address _____

† Standard fees include the General Institution fee, Student Activities fee, Technology fee, and Health Care Service fee.

2019–2020 Financial Affidavit for International Students



This form may be reproduced.

Sponsor Affidavit of Support to be Completed by Sponsor 1

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 2

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 3

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

Early Decision at Pace University

If Pace University is your top choice, you now have the opportunity to apply using the Early Decision program and receive both an admission decision as well as a complete scholarship and financial aid package* earlier in the admission cycle.

Please be aware that Early Decision admission is binding—if you are accepted under this program and agree to the financial aid package, you must enroll at Pace and withdraw any applications for admission to other institutions.

** You or your parent(s)/guardian(s) must submit the FAFSA on or before the date you submit your application for admission to receive your complete financial aid package with your admission decision. More information is available at www.fafsa.gov. Pace University's FAFSA codes are 002791 (New York City Campus) and 002792 (Westchester Campus).*

Advantages of Early Decision

- You do not need to fill out applications to multiple colleges and pay multiple application fees if you know that Pace University is your first choice.
- You will receive immediate scholarship consideration and earlier notification of any need-based financial aid.
- If the admissions committee determines that they need additional academic information to make a decision, your application will be deferred to the regular decision group, at which point you would be released from the binding agreement.

If You Are Accepted

If you are accepted, you must withdraw any applications you submitted to other colleges. You are committed to enroll at Pace University if you are admitted through the Early Decision program. You are assured a place in the class, conditional upon your maintaining the same high level of academic achievement upon which your acceptance was based.

You must submit a non-refundable deposit (\$600 for resident students and \$100 for commuter students) by February 15, 2019.

If You Are Deferred

If you are not accepted as an Early Decision applicant, your application may be deferred to the regular decision group for further consideration. If you are deferred, it is standard that our admission team requests mid-year senior grades as well as updated standardized test scores if available in order to provide a final decision. If you are not admitted through the Early Decision program but are admitted later on, your binding commitment is dismissed and you are no longer committed to enroll at Pace University.

Early Decision Agreement

THIS FORM MUST BE COMPLETED AND SUBMITTED BY NOVEMBER 1 IN ORDER FOR YOU TO BE CONSIDERED FOR EARLY DECISION.

Please consider me for admission to Pace University as an Early Decision candidate. I understand that if I am admitted to Pace University under the Early Decision program and agree to the financial aid package presented to me, I am obligated to enroll. Upon notification of admission to Pace University, I will submit a nonrefundable tuition deposit and, if applicable, housing deposit to Pace University no later than February 15, 2019, and withdraw applications (if any) that I have submitted to other institutions.

Student's Name _____
(please print)

Student's Signature _____ Date _____

Parent or Legal Guardian's Full Name _____
(please print)

Parent or Legal Guardian's Signature _____ Date _____

To be Completed by the High School Guidance Counselor:

I am aware of the provisions of the Pace University Early Decision Program, for which the above named student is applying.

Counselor's Full Name _____
(please print)

Counselor's Signature _____ Date _____

School _____



Please return this form to:
Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799
Fax: (914) 773-3851
undergradadmission@pace.edu
www.pace.edu/admissions



Recommendation Form



TO THE APPLICANT:
Please complete the top section of the Pace University Recommendation Form. **High school students:** Give this form to a teacher, guidance counselor, or college advisor. **Transfer students:** Give this form to your transfer counselor or to a faculty member who is in a position to evaluate your academic performance and capabilities. **Returning adult students:** Give this form to your employer, supervisor, community leader, or colleague.

TO THE TEACHER, COUNSELOR, OR EMPLOYER:
This applicant has applied for admission to Pace University. The Admissions Committee finds candid evaluations helpful in choosing among highly qualified candidates and therefore asks your help in appraising the applicant. Thank you for your time and professional judgment.

TO BE COMPLETED BY APPLICANT (Please print)

Name of Applicant _____ Birth Date _____
Last First Middle
School Now Attending _____
or
Current Employer _____

CONFIDENTIALITY STATEMENT

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records if you attend Pace University. You may waive your right of access to this specific recommendation if you choose. Your decision to waive or not to waive your right of access will have no effect on your application for admission. Please check the appropriate box and sign your name below:
☐ I hereby waive my right of access to this recommendation. ☐ I do not waive my right of access to this recommendation.

Applicant's Signature _____ Date _____

TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

How familiar are you with Pace University? ☐ Very ☐ Somewhat ☐ Not at all How long have you known the applicant? _____
Note any capacity in which you have known the applicant outside the classroom or workplace. (For example, family friend, etc.)

List the courses in which you have taught the applicant, noting for each course the applicant's year in school (for example, 11, 12), the level of the course difficulty (AP, elective), and the applicant's grade, or describe the nature of your relationship to the applicant.

From your experience, how would you rate this applicant in terms of the following qualities as compared to other students applying to selective colleges:

No Basis	Below Average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10 percent)	One of the Top 2 Percent Encountered This Year
<input type="checkbox"/> Creative, original thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Independence, initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Written expression of ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Effective class/group discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Disciplined work habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Potential for growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appraisal of intellectual capabilities:

Appraisal of personal capabilities:

Signature _____ Date _____

Name (print) _____

Teaching Department _____

School _____

School Address _____

Telephone Number _____ Email Address _____

OR

Title _____

Company or Business _____

Business Address _____

Telephone Number _____ Email Address _____

Please mail your completed application to:

**Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799**

Application Checklist

► Apply today at www.pace.edu/apply.

All Applicants:

- ☐ Application for admission
- ☐ Official high school transcripts
- ☐ Official SAT/ACT score report
- ☐ \$50 Application fee
- ☐ Personal statement/essay*
- ☐ Two letters of recommendation*

All applicants are automatically considered for a Merit Scholarship upon application submission.

If you are an international or transfer applicant you must also submit the following:

International Applicants:

- ☐ Official TOEFL/IELTS or Pearson PTE score report

SAT/ACT is optional. International students who submit scores are eligible for Merit Scholarship consideration.

Transfer Applicants:

- ☐ All official college transcripts
- ☐ Personal statement/essay necessary for international transfer students

*Not necessary for domestic transfer students



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