

**Undergraduate
Application
SPRING/FALL
2017**

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CAMPUS VISITS AND OPEN HOUSES

The best way to learn more about a college is to experience it first-hand.

Find out more at **www.pace.edu/explore**.

Daily Campus Tours

Monday–Friday at 11:00 a.m. and 3:00 p.m., and most Saturdays at 11:00 a.m.

Fall Open Houses

Westchester Campus

Sunday, October 16, at 10:00 a.m.

New York City Campus

Sunday, October 23, at 10:00 a.m.

IMPORTANT DATES TO REMEMBER

It is best to apply early so that every consideration may be given to your application.
New students may begin their studies in September or January.

Spring 2017 Admission

Application Deadline.....	December 1, 2016
Admission Decision Notification	Rolling after December 1, 2016
Deposit Deadline for Tuition and Housing for Admitted Students.....	January 1, 2017

Fall 2017 Admission and Financial Aid

	Early Decision*	Early Action 1	Early Action 2	Performing Arts [†]	Regular Decision
Application Deadline	November 1, 2016	November 1, 2016	December 1, 2016	January 15, 2017	February 15, 2017
Admission Decision Notification	December 1, 2016	December 1, 2016	January 1, 2017	Rolling after January 1, 2017	Rolling after January 1, 2017
Deposit Deadline for Tuition and Housing for Admitted Students	February 15, 2017	May 1, 2017	May 1, 2017	May 1, 2017	May 1, 2017

FAFSA Deadlines

First Day to File	October 1, 2016
Priority Deadline (for maximum aid/scholarship consideration)	November 15, 2016

* Performing Arts applicants with the exception of Commercial Dance students cannot apply under the Early Decision plan.

† Deadline for submission of admission application. Audition is also required. See Performing Arts website at www.pace.edu/performingarts for audition requirements.

All documents submitted in support of an application for admission are the property of Pace University and will not be returned.

APPLICATION PROCEDURES

Congratulations on your decision to apply to Pace University. Below you will find information regarding our undergraduate admission process. If you have any questions, please feel free to contact an admission counselor at one of the offices listed on page 21.

INSTRUCTIONS FOR FIRST-YEAR STUDENTS AND TRANSFER APPLICANTS

Mail all required documents in the enclosed envelope to: **Pace University**
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799

Required Documents for First-Year Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. An official high school transcript (with first semester senior grades, if available) or GED diploma and test scores.
3. Official SAT or ACT scores. To request SAT/ACT scores, use the codes on page 3. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. Applicants who have been out of school for two or more years are not required to submit test scores. Submission of SAT/ACT scores is optional for applicants to the associate program in General Arts and Sciences. Note about new SAT scores: for spring 2017, fall 2017, and spring 2018 terms, we will accept both old SAT scores (from tests taken prior to March 2016) and new SAT scores. Starting with fall 2018, we will accept only new SAT scores.
4. Two letters of recommendation from a teacher or counselor who knows you well and can attest to your academic potential and personal characteristics. Please use the forms at the back of this booklet.
5. A written essay/personal statement, approximately 250–650 words in length. You may write on a subject of your choice or on one of the following subjects:
 - a. Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
 - b. The lessons we take from failure can be fundamental to later success. Recount an incident or time when you experienced failure. How did it affect you, and what did you learn from the experience?
 - c. Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?
 - d. Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma—anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
 - e. Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to adulthood within your culture, community, or family.

Required Documents for Transfer Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. Official college transcripts from all post-secondary schools previously attended.
 - a. Please note: Pace University participates in several electronic transcripts networks: Credentials, Parchment Exchange, National Student Clearing House, and eSCRIP-SAFE. Whenever possible, Pace prefers to receive transcripts electronically. Confirm with the prior institution to determine if they participate in any of these networks. If a send-to-e-mail address is required, please use **AppProcessing@pace.edu**.
3. Applicants who have completed less than 32 credits at the point of application must also submit the following:
 - a. An official, final high school transcript or GED diploma and test scores.
 - b. Official SAT or ACT scores. To request SAT/ACT scores, use the codes below. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. Applicants who have been out of school for two or more years are not required to submit test scores. Submission of SAT/ACT scores is optional for applicants to the associate program in General Arts and Sciences. Note about new SAT scores: for spring 2017, fall 2017, and spring 2018 terms, we will accept both old SAT scores (from tests taken prior to March 2016) and new SAT scores. Starting with fall 2018, we will accept only new SAT scores.
4. For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit **www.pace.edu/transfer/nursing**.

CODES

Test/Form	New York City Code	Westchester Code
ACT	2852	2855
FAFSA	2791	2792

Test/Form	New York City Code	Westchester Code
SAT	2635	2685
TOEFL	2635	2685

International applicants should consult page 5 for requirements.

Applicants for the Carl and Lily Pforzheimer Community Service Scholarship must submit the following (in addition to the All Applicants list above):

- A separate essay or list of activities discussing/listing participation and leadership roles in a community service activity.



SCHOOL OF PERFORMING ARTS (NYC CAMPUS AND FALL ENTRY ONLY)

The application deadline is January 15 for first-year and transfer students. The Early Decision deadline is November 1 and is open to Commercial Dance applicants only.

A competitive performing arts program is thriving at the NYC Campus, fueled by the BFA and BA in Acting; the BFA in Acting for Film, Television, Voice-overs, and Commercials; the BFA in Commercial Dance; the BA in Directing; the BFA in Musical Theater; the BA in Stage Management; the BFA in Production and Design for Stage and Screen.

To be considered for a performing arts major, first-year and transfer students must:

1. Apply for admission by January 15 and if eligible, schedule the call back audition or interview by February 15.
Admission to Pace University is separate from admission as a performing arts major.*
2. Auditions and/or interviews are required for entrance to the School of Performing Arts. Information about auditions and/or interviews will be sent to each applicant upon receipt of application. Students will be notified on or close to March 31 regarding audition and/or interviews results, provided the student has been admitted based on academic review by the Office of Undergraduate Admission. Visit the School of Performing Arts website at www.pace.edu/performingarts for more details.
3. BFA in Commercial Dance applicants applying Early Decision must apply for admission by November 1 and, if eligible, schedule the callback audition or interview by November 1. Admission to Pace University is separate from admission as a performing arts major. BFA in Commercial Dance applicants who are not accepted academically to Pace under Early Decision and/or do not receive a callback will be reviewed, without bias, as a part of our Regular Decision process and released from the binding Early Decision Agreement. BFA in Commercial Dance Early Decision applicants will be notified on or close to December 1 regarding audition results, provided that the student has been admitted based on academic review by the Office of Undergraduate Admission.

* All auditions and interviews are by callback only. Please go to www.pace.edu/performingarts to read our audition guidelines.

APPLYING ELECTRONICALLY

Apply online at **www.pace.edu/apply**.

To complete the online application process, a **credit card is required to pay the application fee**.

We also accept the Common Application available at **www.commonapp.org**.

You can check the status of your application two weeks after your submission by visiting **applicantportal.pace.edu**.

Submission of SAT/ACT scores is optional for applicants to the Associate program in General Arts and Sciences. Exclusions: Applicants to the Honors College, nursing, performing arts applicants, and college-bound student athletes.

BS IN NURSING PROGRAM (WESTCHESTER CAMPUS ONLY)

The four-year BS in Nursing program is offered only on the Westchester Campus. The priority application deadline for first-year and transfer applicants is February 15, 2017. Admission to the program is competitive and is offered for the fall semester.

For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit **www.pace.edu/transfer/nursing**.

PFORZHEIMER HONORS COLLEGE

The Pforzheimer Honors College is a community of high-achieving undergraduate scholars studying under the distinguished faculty of a great university. The Honors College is open to all majors within the University. Entering first-year and transfer students who meet eligibility criteria will be invited to join the Honors College upon review of a completed application for admission.

CHALLENGE TO ACHIEVEMENT AT PACE (CAP) (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The CAP program is a one-year program designed to help first-year students meet the academic demands of a college education and is geared toward applicants whose potential is not fully reflected in their academic profile. Entering first-year students must first apply to the University and then be invited to join by the CAP Admission Committee.

COLLEGE COURSEWORK COMPLETED IN HIGH SCHOOL

Applicants who completed AP, IB, or other college-level coursework while attending high school may be eligible for transfer credit. For evaluation of credits, forward official college transcripts and/or test score reports to the Undergraduate Admission Office. In general, an AP score of 4 or better is awarded credit at Pace. The Computer Science Department grants credit for a score of 3 or better. For a full list of Pace's AP test score requirements, visit **www.pace.edu/AP**.

DEFERRED ADMISSION

In some cases, an accepted student may defer his or her enrollment for one or two semesters, provided the request is approved by the Director of Admission. (A student who is not granted a deferral or attends another college prior to enrolling at Pace must file a new application for admission.)

Requests for deferred admission should be made in writing to the Office of Undergraduate Admission. A student who is granted approval to defer his or her admission will be **reconsidered for academic scholarship, housing, and financial aid prior to enrolling at Pace University**.

Students who are approved for a deferral will be notified in writing by the Director of Admission.



INTERNATIONAL APPLICANTS

In addition to the application procedures on page 2, all international applicants should follow the procedures listed below in order to complete the Pace University application process.

1. Submit all official transcripts, diplomas, and leaving examination scores from secondary schools and postsecondary institutions. Transcripts are considered official only if they are sent directly to Pace University from the educational institution of origin or a.) sent from any NACES accredited translation evaluator (Preferred)—www.naces.org, b.) the student's Ministry of Education, c.) a US consular officer, or d.) an EducationUSA adviser—www.educationusa.state.gov. **Photocopies, facsimiles, and notarized copies of academic records are not considered official and will not be accepted.** Academic records issued in a language other than English are required to be translated and attested to by the institution of origin or a Pace-approved translation agency accredited through NACES (www.naces.org).
2. In order to have transfer credits evaluated, transfer applicants must submit course descriptions and degree requirements in English from each postsecondary school attended.
3. Students who graduated from high school in a country where English is not the official language and for whom English is not their first language must submit scores from the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS), or the Pearson Exam (PTE) that are no more than two years old. In general, the following is sufficient to demonstrate the required proficiency in English for admission directly into Pace University programs.
 - A TOEFL score of 550 (paper-based version), 213 (computer-based version), or 80 (Internet-based version)
 - An IELTS score of 6.5
 - Pearson (PTE) score of 54

OR

- Proof of citizenship and secondary school graduation from a country where English is the official language, e.g., Australia, Canada, New Zealand, the British Virgin Islands, Jamaica, the United Kingdom, Ireland, Antigua, St. Lucia, Bahamas, Barbados, Trinidad/Tobago, Dominica, Grenada, Grand Cayman, Guyana, Belize, Anguilla, Montserrat, Turks and Caicos Islands, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Antigua, and Barbuda.
- Although not mandatory, international students may submit an SAT/ACT score in lieu of a TOEFL/IELTS score. (Although not a rule, generally a 500 or better on the Critical Reading section would warrant a waiver and suffice English proficiency.) Submission of SAT/ACT scores may also make international applicants eligible for merit scholarships.
- IB students may submit English A1/A2 or B1/B2 results with a score of 4 or better. Students with Higher Level (HL) courses will be awarded college credit as well.
- AP English exam with a score of 4 or better.
- A college level English composition course from an accredited institution in the US with a grade of C or better.
- Successful completion of the Pre-Undergraduate program through Pace's English Language Institute.

The Admission Committee may require additional testing if materials submitted as part of an application raise concerns about an applicant's ability to read, write, or speak English sufficiently to meet the demands of an intended program of study. In such a case, or if a TOEFL or an IELTS score is below the stated guidelines, admission will be conditional upon successful completion of Pace Pathways/Bridge-Pre-Undergraduate program or a similar program approved by Pace University. Official test scores should be sent directly to the Pace University Application Processing Center.

The TOEFL code for Pace University Westchester Campus in Pleasantville is 2685 and 2635 for New York City Campus.

All accepted students are required to take University placement exams prior to registration. Students may be restricted to intensive English coursework through Pace Pathways for at least one semester, which may extend the length of time and cost of completing a degree.

I-20 PROCESS

To receive a Form I-20 from Pace University for obtaining a student (F-1) visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for at least one year of study in the United States. For instructions on obtaining a Form I-20 from Pace University, please visit www.pace.edu/i20.

An INTERNATIONAL STUDENT is defined as any student studying at Pace University who is neither a US citizen nor a US permanent resident.

Note: In order to complete the process for the Form I-20, students must submit a permanent home address outside the United States in the "Permanent Address" section of the application.

All requirements are subject to change at any time.

UNDERGRADUATE MAJORS (four-year degrees)

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL	MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Accounting	ACC	BBA	1 2	LUB	Environmental Studies	EVS	BA	1 2	DYS
Forensic Accounting	FOR	BBA	1 2	LUB	Film and Screen Studies	FSS	BA	1	DYS
Internal Auditing	IAU	BBA	1 2	LUB	Finance	FIN	BBA	1 2	LUB
Accounting—Public ^{§§} (combined degree program)	CPG	BBA/MBA	1 2	LUB	Forensic Science	FS	BS	1	DYS
Accounting—Public/Financial Management (combined degree program) ^{§§}	CPF	BBA/MS	1 2	LUB	General Business [#]	GB	BBA	1 2	LUB
Accounting—Public/Taxation (combined degree program) ^{§§}	PTX	BBA/MS	1 2	LUB	Global Asia Studies	GLB	BA	1	DYS
Accounting—Public Accounting CPA Prep ^{**} (five-year program)	CPA	BBA	1 2	LUB	Global Studies	GPS	BA	2	DYS
Acting*	ATG	BFA	1	DYS	Health Science	HSC	BS	1 2	CHP
Acting*	BATG	BA	1	DYS	History	HIS	BA	1 2	DYS
Acting for Film, Television, Voice-overs and Commercials*	FTV	BFA	1	DYS	Information Systems—Business	BIS	BBA	1 2	LUB
American Studies	AMS	BA	1 2	DYS	Information Systems— Computer Science	IS	BS	1 2	SCS
Applied Psychology and Human Relations	PHR	BA	1 2	DYS	Information Technology	CIT	BS	1 2	SCS
Art	ART	BA	1	DYS	International Management	IM	BBA	1 2	LUB
Art**	ARTS	BFA	1	DYS	Journalism, Digital	DJN	BS	2	DYS
Art History	AH	BA	1	DYS	Language, Culture, and World Trade	LWT	BA	1	DYS
Arts and Science (Undecided)	DYS	BS/BA	1 2	DYS	Latin American Studies	LAS	BA	1	DYS
Biochemistry	BCH	BS	1 2	DYS	Liberal Studies [#]	LS	BA	1 2	DYS
Biological Psychology	BPY	BA	2	DYS	Management	MGT	BBA	1 2	LUB
Biology	BIO	BS/BA	1 2	DYS	Arts and Entertainment Management	AET	BBA	1	LUB
Biology Pre-professional [†]					Business Management	BM	BBA	1 2	LUB
Occupational Therapy	OT	BS	1	DYS	Entrepreneurship	ENT	BBA	1 2	LUB
Optometry	OPT	BS	1	DYS	Health Care Management	HCA	BBA	1 2	LUB
Podiatry	POD	BS	1	DYS	Hospitality and Tourism Management	HTL	BBA	1	LUB
Business (Undecided)	BUS	BBA	1 2	LUB	Human Resources Management	HRM	BBA	1 2	LUB
Chemistry	CHE	BS	1 2	DYS	Marketing	MAR	BBA	1 2	LUB
Chemistry Pre-Professional: Chemical Engineering [‡]	CCE	BS	1 2	DYS	Advertising and Integrated Marketing Communications	AMC	BBA	1 2	LUB
Cinema and Filmmaking, Digital	DCF	BS	2	DYS	Global Marketing Management	GMM	BBA	1 2	LUB
Commercial Dance*	CDN	BFA	1	DYS	Sports Marketing	SMR	BBA	1 2	LUB
Communication Sciences and Disorders	CSD	BA	1	CHP	Mathematics	MAT	BA/BS	1 2	DYS
Communication Studies	COS	BA	1	DYS	Modern Languages and Cultures	MLC	BA	1	DYS
Communications	COM	BA	2	DYS	Musical Theater*	MTR	BFA	1	DYS
Computer Science	CS	BS/BA	1 2	SCS	Nursing (four-year program)	RN4	BS	2	CHP
Criminal Justice	CRJ	BS	1 2	DYS	Peace and Justice Studies	PJS	BA	1	DYS
Directing*	DIR	BA	1	DYS	Personality and Social Psychology	PSP	BA	2	DYS
Economics	ECO	BA	1 2	DYS	Philosophy and Religious Studies	PRS	BA	1 2	DYS
Business Economics	BE	BS	1 2	DYS	Physics	PHY	BS	2	DYS
Education, Adolescent [§]					Political Science	POL	BA	1 2	DYS
Biology	TAB	BA	1 2	SOE	Production and Design for Stage and Screen*	PDS	BFA	1	DYS
Chemistry	TAC	BA	1 2	SOE	Professional Computer Studies ^{¶#}	PCS	BS	1 2	SCS
Earth Science	TES	BA	1 2	SOE	Professional Studies [#]	PST	BS	1 2	DYS
English	TAE	BA	1 2	SOE	Psychology	PSY	BA	1 2	DYS
History/Social Studies	TSH	BA	1 2	SOE	Public Relations	PR	BS	2	DYS
Mathematics	TAM	BA	1 2	SOE	Quantitative Business Analysis	QBA	BBA	1	LUB
Spanish	TAN	BA	1	SOE	Sociology-Anthropology	SAN	BA	1	DYS
Education, Childhood ^Δ	CED	BA	1 2	SOE	Spanish	SPA	BA	1	DYS
Education (Undecided)	EDU	BA	1 2	SOE	Stage Management*	SMT	BA	1	DYS
English	ENG	BA	2	DYS	Teaching Students with Speech and Language Disabilities	TLD	BA	1	CHP
English and Communications	ECM	BA	2	DYS	Women's and Gender Studies	WGS	BA	1	DYS
English Language and Literature	ELT	BA	1	DYS					
Environmental Science	ENV	BS	1 2	DYS					

* Auditions required.

** Portfolio required.

† Allied health programs are offered in conjunction with: Columbia University, New York State College of Optometry, and New York College of Podiatric Medicine.

‡ A 3/2 program in conjunction with Manhattan College and Rensselaer Polytechnic Institute.

§ Program requires students to choose a concentration in the subject they choose to teach.

Transfer and adult student only.

¶ Offered online.

‡‡ All programs are CPA qualifying and registered with the New York State Education Department as meeting the 150-credit hour requirements for CPA licensure.

Δ Program requires student to choose a concentration with Dyson College of Arts and Sciences in Art, Biology, Chemistry, Earth Science, English, History, and Mathematics.

1= New York City Campus

CHP= College of Health Professions

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science and Information Systems

Majors effective August 2016

2= Westchester Campus

LAW= Elisabeth Haub School of Law

LUB= Lubin School of Business

SOE= School of Education

§§ Students may apply directly to the undergraduate combined degree program as a freshman, but must maintain the academic standing required for admission to the graduate portion of the program in their junior year.

ADDITIONAL PROGRAMS

Associate and combined degree programs have separate admission and enrollment requirements. Please contact the Office of Undergraduate Admission for more details. Students who wish to enroll in a combined degree program usually do so in their junior or senior year at Pace and are required to meet a minimum GPA.

ASSOCIATE PROGRAM (two-year degree) UNDERGRADUATE MAJORS

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Applied Information Technology	AIT	AS	2	SCS
General Arts and Sciences	GAS	AA	1 2	DYS (SAT/ACT optional)

ACCELERATED COMBINED and DUAL DEGREES*

BA in Adolescent Education and MEd in Educational Technology	BA in History and MPA in Public Administration
BA in Adolescent Education and MEd in Literacy	BA in History (Social Studies) and MST in Adolescent Education
BA in Adolescent Education and MEd in Special Education	BA in Mathematics and MST in Adolescent Education
BA in Applied Psychology and Human Relations and MS in Counseling	BA in Modern Languages and Cultures (Spanish) and MS in Publishing
BA in Applied Psychology and Human Relations and MS in Mental Health Counseling	BA in Philosophy and Religious Studies and JD in Law
BA in Biology and JD in Law	BA in Political Science and JD in Law
BA in Biology and MST in Adolescent Education	BA in Political Science and MPA in Public Administration
BA in Childhood Education and MEd in Education	BA in Psychology and MA in Psychology
BA in Childhood Education and MEd in Literacy	BA in Psychology and MS in Counseling
BA in Childhood Education and MEd in Special Education	BA in Psychology and MS in Mental Health Counseling
BA in Communications and JD in Law	BA in Spanish and MST in Adolescent Education
BA in Communications and MA in Media and Communication Arts	BBA in Public Accounting and MBA in Public Accounting**††
BA in Economics and MPA in Public Administration	BBA in Public Accounting and MS in Financial Management**††
BA in English and JD in Law	BBA in Public Accounting and MS in Taxation**††
BA in English and MS in Publishing	BS in Biology and MS in Environmental Science
BA in English and MST in Adolescent Education	BS in Criminal Justice and JD in Law
BA in Environmental Studies and JD in Law	
BA in Environmental Studies and MPA in Public Administration	
BA in History and JD in Law	

* Accelerated combined and dual degree programs have separate admission and enrollment requirements. Students who wish to enroll in an accelerated combined and dual degree program usually do so in their junior or senior year at Pace and are required to meet a minimum GPA.

†† Students can apply directly into the program.

‡‡ All programs are CPA qualifying and registered with the New York State Education Department as meeting the 150-credit hour requirements for CPA licensure.

1= New York City Campus

2= Westchester Campus

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science and Information Systems

Majors effective August 2016

We are excited that you are taking the next step in applying to Pace!

Pace University believes the college experience should be about more than what you learn in the classroom—it's also about campus activities, internship programs, and the opportunity to grow as an individual. With two strategic campus locations, exceptional academics, and robust scholarships and financial aid, a Pace professional education prepares you for the real world. The opportunities and experience students get during their time at Pace gives them a unique chance to define what greatness means to them and the education to achieve it.

If you would like to apply online, please visit www.pace.edu/apply.

We encourage you to visit one or both of our campuses. To schedule a visit, go to www.pace.edu/explore.

If you have any questions, please contact our **Office of Undergraduate Admission**
New York City Campus: (212) 346-1323 • **Westchester Campus:** (914) 773-3746



Complete and return the application along with the \$50 nonrefundable application fee. Please print neatly using blue or black ink.



List the high school you are currently attending or attended.

<input type="text"/>															<input type="text"/>					<input type="text"/> / <input type="text"/>		<input type="text"/> / <input type="text"/>		Diploma Received:
Name of high school															CEEB Code*					Start Date (MM/YY)		End Date (MM/YY)		<input type="radio"/> Yes <input type="radio"/> No
<input type="text"/>										<input type="text"/>		<input type="text"/>										<input type="text"/> / <input type="text"/>		Date Received
City										State		Country												

Expected date of graduation _____

**Every high school and college is assigned a CEEB Code. It can be found on your SAT score reports and through your guidance office.*

Students currently attending high school need to provide the following information:

																				() -			
Guidance Counselor's Name																				Guidance Counselor's Phone Number			
Guidance Counselor's E-mail Address																							
Have you attended any other high schools?										<input type="radio"/> Yes <input type="radio"/> No		<input type="text"/> / <input type="text"/> Date Issued (MM/YY)											

Name of high school															CEEB Code*					Start Date (MM/YY)		End Date (MM/YY)	
City										State		Country											

How many colleges have you attended since graduating high school?

(If necessary, please continue on separate sheet of paper)

List the colleges you have attended or are currently attending: (Please list by date attended beginning with the most recent date.)

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Name of College	Start Date (MM/YY)	End Date (MM/YY)	

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City	State	

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Name of College	Start Date (MM/YY)	End Date (MM/YY)	

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City	State	

<div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 25px;"></div> / <div style="border: 1px solid black; height: 25px; width: 25px;"></div>	<div style="border: 1px solid black; height: 25px; width: 25px;"></div> / <div style="border: 1px solid black; height: 25px; width: 25px;"></div>	Degree Received: <input type="radio"/> Associate <input type="radio"/> Master's <input type="radio"/> Bachelor's <input type="radio"/> None
Name of College	Start Date (MM/YY)	End Date (MM/YY)	

<div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 25px;"></div>	Expected number of credits: _____
City	State	

Have you taken or do you plan to take any of the following? ☐ Yes ☐ No

SAT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	ACT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
	Test 1 (MM/YY)	Test 2 (MM/YY)		Test 1 (MM/YY)	Test 2 (MM/YY)
TOEFL:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	IELTS:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
	Test 1 (MM/YY)	Test 2 (MM/YY)		Test 1 (MM/YY)	Test 2 (MM/YY)
PEARSON PPT:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>			
	Test 1 (MM/YY)	Test 2 (MM/YY)			

You may submit an Activity Resume on a separate piece of paper.

Name of Activity	High School, College, or Community Activity	Years of Participation 9 10 11 12 College	Position Held and/or Honors Earned	Do you plan to continue at Pace?
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		<input type="radio"/> Yes <input type="radio"/> No

Were you ever the subject of disciplinary action in secondary school or college? ☐ Yes ☐ No *If yes, please explain on a separate piece of paper (response required).*

Have you ever been convicted of or plead guilty to a misdemeanor or felony? ☐ Yes ☐ No *If yes, please explain on a separate piece of paper (response required).*

NOTE: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University. Pace reserves the right to request additional information.

We require that you write an essay/personal statement of approximately 250–650 words, which will assist the Admissions Committee in reviewing your application. The personal statement you submit must consist solely of your own original work. You may write on a subject of your choice or one of the following topics:

- Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
- The lessons we take from failure can be fundamental to later success. Recount an incident or time when you experienced failure. How did it affect you, and what did you learn from the experience?
- Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?
- Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma—anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
- Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to adulthood within your culture, community, or family.

[illegible]

- Mother's/Guardian's Education** (check highest level):
- ☐ No High School Diploma ☐ High School ☐ Some College
- ☐ College Degree ☐ Graduate/Professional Degree

Father's/Guardian's Education (check highest level):

☐ No High School Diploma ☐ High School ☐ Some College
☐ College Degree ☐ Graduate/Professional Degree

Father's/Guardian Name: [Text Box]

Mailing Address: [Text Box] Apt. #: [Text Box] City: [Text Box] State: [Text Box] Zip Code: [Text Box]

E-mail Address: [Text Box]

- Father's/Guardian's Education** (check highest level):
- ☐ No High School Diploma ☐ High School ☐ Some College
- ☐ College Degree ☐ Graduate/Professional Degree

[illegible]

- Do any of your relatives currently attend Pace University? ☐ Yes ☐ No If yes, please provide the following information:

Name	Relationship

- Is one or both parents, spouse, or significant other a faculty or staff member at Pace?**

- ☐ Yes ☐ No If yes, please provide the following information:

		<input type="radio"/> New York City Campus <input type="radio"/> Westchester Campus

- ☐ New York City Campus
- ☐ Westchester Campus

[illegible]

How did you first learn about Pace University? (Please check one)

- ☐ Met a Pace admission representative at my school.
- ☐ Received information from my guidance counselor.
- ☐ Referred by: (You may check more than one if appropriate)
- ☐ Friend or relative
- ☐ A Pace alumna(us)
- ☐ A Pace faculty or staff member
- ☐ A Pace student
- ☐ Received information in the mail.
- ☐ Received a telephone call from a Pace University representative.
- ☐ Attended a college night or hotel program.
- ☐ Saw a listing in a college selection publication.
- ☐ Attended an Open House.
- ☐ Visited a Pace campus and met with an admission counselor.
- ☐ Visited the Pace University website.
- ☐ Other _____

SIGNATURES

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know that the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant's Signature

Date

Parent's or Guardian's Signature

Date

If the applicant is under 18 years of age, the application must be signed by the applicant's parent or guardian.

**Please mail your completed application in
the enclosed postage paid envelope to:**

**Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799**

Pace University is committed to achieving full equal opportunity in all aspects of university life. Pursuant to this commitment, Pace University does not discriminate on the basis of gender, race, age, ethnicity, marital or domestic partnership status, national origin, sexual orientation, religion, disability, or veteran status.



FINANCIAL AFFIDAVIT FOR UNDERGRADUATE INTERNATIONAL STUDENTS

2017–2018

Office of Undergraduate Admission

One Pace Plaza
New York, NY 10038 USA
Phone: 1 (212) 346-1323
Fax: 1 (212) 346-1040
E-mail: intladm@pace.edu

861 Bedford Road
Pleasantville, NY 10570 USA
Phone: 1 (914) 773-3746
Fax: 1 (914) 773-3851
E-mail: intladm@pace.edu

This Financial Affidavit for International Students is for use by Pace University international students who require a Certificate of Eligibility for a student visa. The completed affidavit **must be** submitted with a letter from a bank indicating the availability of sufficient funds in US dollars for one year of study.

Applicants are advised to obtain a second set of bank documents for use by the embassy issuing your student visa.

If financial support will be provided by one or more sponsors, please note that each sponsor must submit a separate Sponsor Affidavit of Support and bank documentation verifying the availability of funds. The Sponsor Affidavit of Support is on the reverse side of this page and may be reproduced.

I certify that I have _____ US dollars available to me for the following expenses of my undergraduate education at Pace University.

I have indicated the source of my financial support below and have attached original bank documentation in US dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English Language course-work, additional cost will ensue.

PACE UNIVERSITY UNDERGRADUATE STUDY Estimated Expenses for the 2017–2018 Academic Year

	US Dollars	Source of Support (self, sponsor, scholarship)
Estimated Tuition (24–36 credits)	\$42,000	_____
Standard Fees †	\$1,700	_____
Health and Accident Insurance (12 months)	\$1,300	_____
Books and Supplies	\$800	_____
Personal Expenses	\$1,570	_____
Room and Board	\$18,500	_____
Total:	\$65,870	
Pace Scholarship (subtracted from total)	—	
Total Expenses after Scholarship:		

Student Signature _____ Month/Day/Year _____ Print Name _____

Print Current Address _____

Print Permanent Foreign Address _____

Telephone Number _____ Fax Number _____ E-mail Address _____

† Standard fees include the General Institution fee, Student Activities fee, Technology fee, and Healthcare Service fee.

FINANCIAL AFFIDAVIT FOR INTERNATIONAL STUDENTS 2017–2018

This form may be reproduced.

Sponsor Affidavit of Support to be Completed by Sponsor 1

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____/_____/_____
Signature Month/Day/Year Relationship to Applicant

Print Name Sponsor Citizenship

_____/_____
Print Address Telephone Number Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 2

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____/_____/_____
Signature Month/Day/Year Relationship to Applicant

Print Name Sponsor Citizenship

_____/_____
Print Address Telephone Number Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 3

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____/_____/_____
Signature Month/Day/Year Relationship to Applicant

Print Name Sponsor Citizenship

_____/_____
Print Address Telephone Number Fax Number

Early Decision at Pace University

If Pace University is your top choice, you now have the opportunity to apply using the Early Decision program and receive both an admission decision as well as a complete scholarship and financial aid package* earlier in the admissions cycle.

Please be aware that Early Decision admission is binding—if you are accepted under this program and agree to the financial aid package, you must enroll at Pace and withdraw any applications for admission to other institutions.

** You or your parent(s)/guardian(s) must submit the FAFSA on or before the date you submit your application for admission to receive your complete financial aid package with your admission decision. More information is available at www.fafsa.gov. Pace University's FAFSA codes are 002791 (New York City Campus) and 002792 (Westchester Campus).*

Advantages of Early Decision

- You do not need to fill out applications to multiple colleges and pay multiple application fees if you know that Pace University is your first choice.
- You will receive immediate scholarship consideration and earlier notification of any need-based financial aid.
- If the admissions committee determines that they need additional academic information to make a decision, your application will be deferred to the regular decision group, at which point you would be released from the binding agreement.

If You Are Accepted

If you are accepted, you must withdraw any applications you submitted to other colleges. You are committed to enroll at Pace University if you are admitted through the Early Decision program. You are assured a place in the class, conditional upon your maintaining the same high level of academic achievement upon which your acceptance was based.

You must submit a non-refundable deposit (\$600 for resident students and \$100 for commuter students) by February 15, 2017.

If You Are Deferred

If you are not accepted as an Early Decision applicant, your application may be deferred to the regular decision group for further consideration. If you are deferred, it is standard that our admission team requests mid-year senior grades as well as updated standardized test scores if available in order to provide a final decision. If you are not admitted through the Early Decision program but are admitted later on, your binding commitment is dismissed and you are no longer committed to enroll at Pace University.

Early Decision Agreement

THIS FORM MUST BE COMPLETED AND SUBMITTED BY NOVEMBER 1 IN ORDER FOR YOU TO BE CONSIDERED FOR EARLY DECISION.

Please consider me for admission to Pace University as an Early Decision candidate. I understand that if I am admitted to Pace University under the Early Decision program and agree to the financial aid package presented to me, I am obligated to enroll. Upon notification of admission to Pace University, I will submit a nonrefundable tuition deposit and, if applicable, housing deposit to Pace University no later than February 15, 2017, and withdraw applications (if any) that I have submitted to other institutions.

Student's Name _____
(please print)

Student's Signature _____ Date _____

Parent or Legal Guardian's Full Name _____
(please print)

Parent or Legal Guardian's Signature _____ Date _____

To be Completed by the High School Guidance Counselor:

I am aware of the provisions of the Pace University Early Decision Program, for which the above named student is applying.

Counselor's Full Name _____
(please print)

Counselor's Signature _____ Date _____

School _____



Please return this form to:
Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799
Fax: (914) 773-3851
www.pace.edu/admissions



Recommendation Form



TO THE APPLICANT:

Please complete the top section of the Pace University Recommendation Form. **High school students:** Give this form to a teacher, guidance counselor, or college adviser. **Transfer students:** Give this form to your transfer counselor or to a faculty member who is in a position to evaluate your academic performance and capabilities. **Returning adult students:** Give this form to your employer, supervisor, community leader, or colleague.

TO THE TEACHER, COUNSELOR, OR EMPLOYER:

This applicant has applied for admission to Pace University. The Admissions Committee finds candid evaluations helpful in choosing among highly qualified candidates and therefore asks your help in appraising the applicant. Thank you for your time and professional judgment.

TO BE COMPLETED BY APPLICANT (Please print)

Name of Applicant _____ Birth Date _____
Last First Middle

School Now Attending _____
or
Current Employer _____

CONFIDENTIALITY STATEMENT

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records if you attend Pace University. You may waive your right of access to this specific recommendation if you choose. Your decision to waive or not to waive your right of access will have no effect on your application for admission. Please check the appropriate box and sign your name below:

☐ I hereby waive my right of access to this recommendation. ☐ I do not waive my right of access to this recommendation.

Applicant's Signature _____ Date _____

TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

How familiar are you with Pace University? ☐ Very ☐ Somewhat ☐ Not at all How long have you known the applicant? _____

Note any capacity in which you have known the applicant outside the classroom or workplace. (For example, family friend, etc.)

List the courses in which you have taught the applicant, noting for each course the applicant's year in school (for example, 11, 12), the level of the course difficulty (AP, elective), and the applicant's grade, or describe the nature of your relationship to the applicant.

From your experience, how would you rate this applicant in terms of the following qualities as compared to other students applying to selective colleges:

No Basis	Below Average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10 percent)	One of the Top 2 Percent Encountered This Year
<input type="checkbox"/> Creative, original thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Independence, initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Written expression of ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Effective class/group discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Disciplined work habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Potential for growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appraisal of intellectual capabilities:

Appraisal of personal capabilities:

Signature _____ Date _____

Name (print) _____

Teaching Department _____

School _____

School Address _____

Telephone Number _____ E-mail Address _____

OR

Title _____

Company or Business _____

Business Address _____

Telephone Number _____ E-mail Address _____

**Please mail your completed application in
the enclosed postage paid envelope to:**

**Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799**

Recommendation Form



TO THE APPLICANT:

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TO BE COMPLETED BY APPLICANT (Please print)

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Last First Middle

School Now Attending _____
or
Current Employer _____

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☐ I hereby waive my right of access to this recommendation. ☐ I do not waive my right of access to this recommendation.

Applicant's Signature _____ Date _____

TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

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<input type="checkbox"/> Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Written expression of ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Effective class/group discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Disciplined work habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Potential for growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appraisal of intellectual capabilities:

Appraisal of personal capabilities:

Signature _____ Date _____

Name (print) _____

Teaching Department _____

School _____

School Address _____

Telephone Number _____ E-mail Address _____

OR

Title _____

Company or Business _____

Business Address _____

Telephone Number _____ E-mail Address _____

**Please mail your completed application in
the enclosed postage paid envelope to:**

**Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799**

WEBSITES

Application Information	www.pace.edu/apply
Application Status	applicantportal.pace.edu
Academic Programs	www.pace.edu/academics
Visit Pace University.....	www.pace.edu/explore
Athletics	www.pace.edu/athletics
Financial Aid Information	www.pace.edu/financialaid
Open House Events.....	www.pace.edu/openhouse
Tuition Information	www.pace.edu/tuition
Honors Program	www.pace.edu/honors
Virtual Viewbook	viewbook.pace.edu
Career Services.....	www.pace.edu/careers
Housing and Residential Life	www.pace.edu/housing

Thank you for your interest in Pace University!
We look forward to working with you.

OFFICE OF UNDERGRADUATE ADMISSION

New York City Campus

One Pace Plaza
New York, NY 10038-1598
Telephone: (212) 346-1323
Fax: (212) 346-1040
E-mail: ugnyc@pace.edu

Westchester Campus (Pleasantville)

861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (914) 773-3746
Fax: (914) 773-3851
E-mail: ugplv@pace.edu

OFFICE OF FINANCIAL AID

New York City Campus

One Pace Plaza
New York, NY 10038-1598
Telephone: (877) OSA-1830
FAFSA code: 002791

Westchester Campus (Pleasantville)

861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (877) OSA-1830
FAFSA code: 002792



@PaceAdmissions
#PaceBound

Pace University

Application Checklist

All Applicants:

- ☐ Application for admission
- ☐ \$50 application fee
- ☐ Official high school transcripts
- ☐ Official SAT/ACT score report
- ☐ Personal statement/essay
- ☐ Two letters of recommendation

Additional items must be submitted for the following applicants:

Early Decision Applicants:

- ☐ Early Decision Agreement form

Transfer Applicants:

- ☐ All official college transcripts

International Applicants:

- ☐ Financial aid and bank documents for F-1 visa issuance
- ☐ Official TOEFL/IELTS or Pearson PTE score report

You can check the status of your application two weeks after you submit it by visiting applicantportal.pace.edu.

Pace University
Application Processing Center
861 Bedford Road
Pleasantville, New York 10570-2799
(800) 874-PACE

www.pace.edu/apply

