













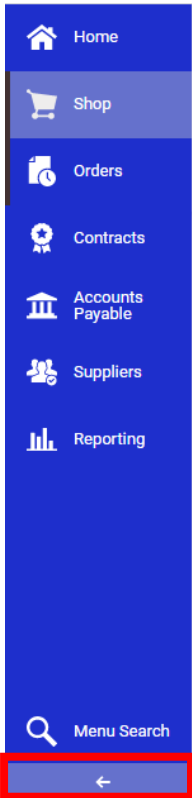


E-Procurement's New and Improved Interface

Please see below updates to the sidebar menu icons:

<u>CURRENT Menu</u>	<u>NEW Menu</u>	<u>NEW Menu</u>
 Home	 Home	Home
 Shopping	 Shopping	Shopping
 Orders	 Orders	Orders
 Contracts	 Contracts	Contracts
 Accounts Payable	 Accounts Payable	Accounts Payable
 Suppliers	 Suppliers	Suppliers
 Reporting	 Reporting	Reporting

TIP: Click on the arrow at the bottom of the left menu panel to expand the menu and see all icon labels.

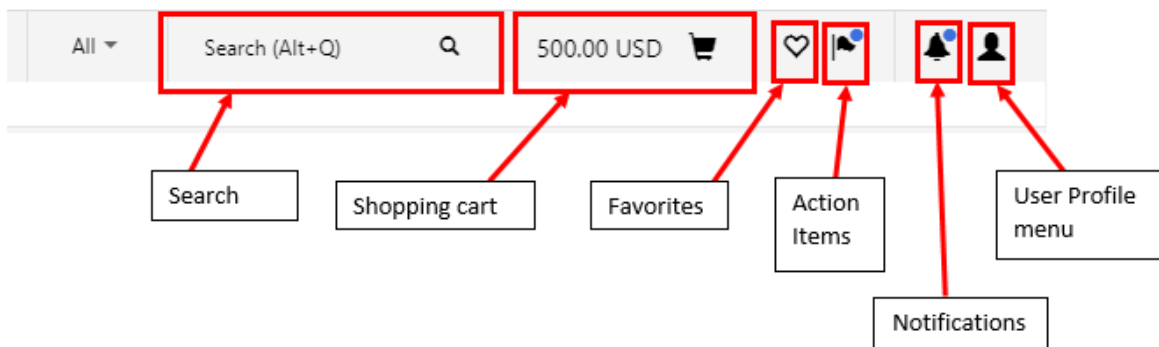


The same functionality remains for the User Profile and icons. **PLEASE NOTE:** the difference in the icons such as the new Award icon used for Contracts (ex. it represents being “awarded” a contract). Please also see the new updated and streamlined User Profile toolbar in the upper right hand corner of the screen:

CURRENT User Profile toolbar:



NEW User Profile toolbar



PLEASE NOTE: The functionality has not changed and all options currently available in E-Procurement will still remain available in this update.