

AFFIRMATIVE ACTION REVIEW

Position Applied For:
Successful Candidate:
Date:

1. Was this position posted?

2. Was a search committee used in the selection process?

3. Was a recruitment plan developed and approved?

4. Was an EEO Questionnaire provided to all applicants?

5. Did a review of the pool take place?

6. Was a review of those scheduled to be interviewed completed prior to actual interviews?

7. Was the Applicant Flow Tracking Form Completed?

8. Was an Affirmative Action Record form completed?