

PROVOST'S STUDENT-FACULTY 2020-2021 UNDERGRADUATE RESEARCH PROGRAM GUIDELINES AND APPLICATION

Program Description This academic-year research grant program, designed for undergraduate students who have completed their freshman, sophomore, or junior year, is for projects that have evolved from mentored course work and research settings and would benefit from further, in-depth development. The goal of this program is to support faculty-mentored undergraduate research across disciplines or artistic projects. Projects commence September 1, 2020 and conclude May 1, 2021. For the academic year 2020-2021 students, in consultation with their faculty mentors, are encouraged to develop research and artistic projects that are “hybrid” in approach, designed to support both on-site campus work, and remote and online learning.

Student awardees will receive a stipend of \$1500 to be paid in four installments of \$375. Faculty mentors will receive a \$500 stipend or supply purchase paid in two installments of \$250.

Project proposals are for the academic-year—both the Fall and Spring semesters. Applications for the Fall 2020 semester only will be accepted for seniors graduating in December; such students will receive a stipend of \$750 paid in two installments of \$375.

All student awardees are expected (a) to work part-time on their projects, (b) to participate in regular check-ins with their faculty mentor no less than twice a month, (c) to submit a mid-year progress report and mid-year descriptive reflection about the research/artistic experience by mid-December, (d) to submit a final report and final descriptive reflection by mid-May, e) to submit a research paper, or artistic project, and (f) to make a public presentation of their projects at a Pace University undergraduate research event during the 2020-2021 academic year.

Eligibility Applicants must meet the following criteria:

- be full-time undergraduate students at Pace University
- be entering their sophomore, junior or senior year in Fall 2020
- have successfully completed introductory courses in the proposed project field
- have a minimum 3.0 QPA (overall quality point average)

Evaluation Proposals will be judged on: 1) the scholarly merits of the proposal; 2) the likelihood that the research effort will lead public presentation and/or publication; 3) the extent to which the project will enhance the scholarly reputation of the individual, department, college or school, and Pace University; and 4) the supportive learning environment provided to the student by both the mentor and the department.

Application Instructions A complete application will consist of the following:

- Application Form *with required signatures or approvals by email*
- Personal statement (up to 500 words) that explains the student's career plans and reasons for applying to this program. Include any prior research or practical experience related to the proposed project and/or field of study.
- Abstract (up to 500 words) describing the specific project to be conducted
- Student resume
- An unofficial copy of student transcript*
- Letter of recommendation and support from the faculty mentor
The letter must describe the student role in the proposed project, expected outcomes, and a commitment from the faculty member to mentor the student throughout the project period.

**APPLICATION FORM
PROVOST'S STUDENT-FACULTY
2020-2021 UNDERGRADUATE RESEARCH PROGRAM**

Please upload your completed application package here:
https://pace.az1.qualtrics.com/jfe/form/SV_ebY5Qb4XpWH4kLz
Deadline July 30, 2020

Student Name: _____ U#: _____

Pace E-mail: _____ Class Year in Fall 2020: _____

Personal E-mail: _____ QPA: _____

Phone Number: _____ Student College/School: _____

Student Major (and Minor if applicable): _____

Faculty Mentor: _____

Mentor E-mail: _____

Mentor Department: _____

Mentor College/School: _____

Department Chair: _____

Department Chair E-mail: _____

Project Title: _____

Student submits to Qualtrics: Application Form, Personal Statement, Abstract, Resume, and Unofficial Transcript

Faculty Mentor submits: Letter of Recommendation directly to Norma Quiridumbay at nquiridumbay@pace.edu

I have read and agree to the terms outlined in the Guidelines for this program.

Student: _____ Date: _____
(Signature/or email application submission)

Faculty Mentor: _____ Date: _____
(Signature/or email approval)

Department Chair: _____ Date: _____
(Signature/or email approval)

Questions may be directed to Dr. Maria Iacullo-Bird at miacullobird@pace.edu