**Tenure Clock Extension Option Form**

**To** Provost Vanya Quiñones, Pace University

[Dean Name, School] / [School Representative]

[Department Chair Name, Department]

**RE: Notification of One-Year Extension of Tenure and Promotion Clock Due to COVID-19**

Date:

From: [Faculty Full Name]

Department:

Current Rank:

Email address:

I am writing to inform you that I am choosing to opt-in for the one-year extension of my Tenure and/or Promotion review. This form is signed and dated so that the department, college, and University records can be updated.

Per policy, I understand that this extension allows me to postpone my application for Tenure and/or Promotion review from **2020-2021** to the following academic year of **2021-2022**. I understand that choosing this extension will not penalize me or in any way negatively affect my tenure and/or promotion application or review.

Electronic signature of candidate Date signed

*To be signed by the Dean and the Provost*

Name of School Dean Electronic signature of Dean Date signed

Provost Vanya Quiñones Electronic signature of Provost Date signed